

March 12, 2013

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, MARCH 12, 2013, BEGINNING AT 12:30 P.M. FOR A BUDGET WORKSHOP WITH THE CONTINUED MEETING BEGINNING AT 5:30 P.M. IN THE COUNTY MEETING ROOM.

Present were: Jim Frydl, Chairman
 Davis Lamb, Vice Chairman
 David Cox, Member
 Eddie Deane, Member
 Clarence Peyton, Member
 Patti Vogt, Deputy Clerk
 Tracy Morris, Finance Director

Absent: Ray Clarke, County Attorney

RE: BUDGET WORKSHOP

The Board met at 12:30 p.m. to continue discussion of the proposed FY 2013-2014 budget.

The Board heard from representatives of Region Ten Community Services, Ruckersville Volunteer Fire Department and the County's Maintenance Department regarding budget requests.

Remaining budgets were reviewed and adjustments discussed.

The budget workshop was continued until after the regularly scheduled meeting of the Board was conducted.

RE: EXECUTIVE SESSION

Upon motion by David Cox and unanimous vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

Contract Matters:

- Water and Sewer
- Maintenance (Health Department)
- Building Acquisition

Land Acquisition:

- Water and Sewer

Legal:

- None

Personnel:

- Administration

Various Appointments:

- EDA
- JABA Advisory Council

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Upon motion by Davis Lamb and unanimous vote, the Board returned to Open Session.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

By unanimous vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session with the addition of contract matters regarding reassessment were discussed.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PUBLIC MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: AWARD CONTRACT – MAINTENANCE AT HEALTH DEPARTMENT BUILDING

Upon motion by David Cox and unanimous vote, the Board awarded the contract for maintenance at the Health Department building to Dyke Builders at a total amount of \$6,142.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: APPOINTMENT TO JABA ADVISORY COUNCIL

Upon motion by Eddie Deane and unanimous vote, the Board appointed Ms. M. Beth Webb to the Jefferson Area Board for Aging Advisory Council.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PRESENTATION OF CERTIFICATES TO EMERGENCY SERVICES AGENCIES

Ms. Melissa McDaniel, Emergency Management Coordinator, said on December 26, 2012 at 2:53 p.m. a 911 was received at the emergency communication center for unresponsive female who wasn't breathing. Two dispatchers on duty immediately dispatched Greene County Sheriff's Office, Greene County Rescue Squad, Stanardsville Volunteer Fire Company, and Ruckersville Volunteer Fire Company.

Sheriff and EMS units arrived on scene in less than 4 minutes from the initial 911 call. Upon arrival a true cardiac arrest was determined. Personnel initiated basic and advanced life support procedures. Those measures taken on scene successfully resuscitated the patient.

Mrs. Faye Dean, patient, and Shannon Dean, son and 911 caller, were present. Mrs. Dean has worked for Greene County Transit for 35 years. Mr. Deans' role in the incident was very vital with quick 911 activation and beginning CPR efforts. Those things played a major role in how this incident turned out.

Ms. McDaniel said the County would like to recognize the fire and rescue community for this call but also for everything they do day in and day out - service, dedication, and sacrifice of family time included.

Ms. McDaniel recognized the following individuals who responded to the emergency call:

Emergency Communications Center: Lisa Breeden and Cristy Snead

Sheriff's Office: Sheriff Steve Smith and Deputy Glen Arrington

Rescue Squad: Judd Reimers, Jimmy Harton, Richard Beery, Kenny Carl, Justin Lacey, Della Morris and Trish Morris

Stanardsville Fire: Dustin Clay and Dustin Weiss

Ruckersville Fire: David Morris, Dave Beery, Richard Clay, Josh Laidler and Randal Sheler

Ms. McDaniel also recognized the following individuals present:

Dyke Fire: Richard Herring

Stanardsville Fire: George Chesebro, Michelle Wyant, and Garth Trevillian

Mrs. Deane expressed her appreciation to everyone.

Mr. Frydl said this incident is a great example of what happens every day. The dedication of individuals who volunteer for fire and rescue and the sacrifice of time from family and jobs to provide service to the community is much appreciated.

Mr. Cox presented certificates to:

Mr. Shannon Dean

Stanardsville Volunteer Fire Department

Ruckersville Volunteer Fire Department

Dyke Volunteer Fire Department

Greene County Rescue Squad

Emergency Communications Center
Sheriff's Office

Board members expressed their appreciation to the emergency service volunteers.

RE: RESOLUTION – DECLARATION OF A LOCAL EMERGENCY

Upon motion by David Cox and unanimous vote, the Board approved the resolution as presented. (See Attachment "A")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: GRANT APPLICATION – RESCUE SQUAD ASSISTANCE FUND

Ms. McDaniel said authorization is requested to apply for a grant pertaining to EMS equipment (automated external defibrillators and cardiopulmonary resuscitation training manikins). The application will be for 100% funding of \$2,976. However, a local match may be required. There are funds available in the current E911 Center budget. Those funds would need to be rolled over to the FY 13-14 budget.

Upon motion by David Cox and unanimous vote, the Board authorized the application for grant funds from the Rescue Squad Assistance Fund.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PLANNING DEPARTMENT WORK PROGRAM

Mr. Bart Svoboda, Zoning Administrator, reviewed the current Planning Work Program.

Completed items included:

- Revise proffer guidelines
- LED signage for gas stations
- Exemption of home occupation/business signage
- Subdivision signage for industrial and business districts
- Develop brochure to clarify community development processes for EDA
- Building height regulations
- ADA ramp regulations

Priorities that still need to be completed and are in process included:

- Service and professional office
- Modifying/removing structure area caps for commercial uses
- Town sign ordinance

- Stormwater regulations
- Improve CIP and form a committee that will assist staff and department heads
- Update proffer calculations regarding the CIP
- Comprehensive Plan land use/zoning changes
- Water and sewer ordinance
- Housekeeping ordinance revisions:
 - Review stormwater recommendations provided by RCS
 - Divisions in business and industrial districts
 - Site plan requirements for A-1 and C-1 uses
 - Waiver provisions for site plan requirements
 - Revision to SR and PUD regarding setbacks
 - Provide language for the expiration of planning and zoning applications
 - Onsite sewer requirements for A-1 and C-1 under Subdivision Ordinance
 - Private road standards- develop a better standard for roads that are not state maintained
 - Define driveway/street/easement/right-of-way
 - Change BZA “confiscation” language
 - Outdoor sales and display...front buffer and screening
 - Clarify minor and major divisions
 - Hardship/temporary health care structures SUP
 - Allow the use of an accessory apartment to be broadened
 - Animal Shelter definition/kennel definition
 - Clarify zoning certification requirements in Zoning Ordinance
 - Density in PUD
 - High intensity agriculture/manure storage setbacks
 - Telecommunications tower: revise “certified” letters to “first-class mail”

Additional items to consider for 2013 are:

- 16-4 Mobile home and manufactured home parks (remove sections already covered by building code)
- 16-3 Certificate of occupancy (clarify language)

Mr. Svoboda said temporary health care structures, or granny pods, will be allowed by right. Staff would like to review hardship mobile homes and accessory apartments also.

Mr. Frydl noted the item regarding definitions of animal shelter and kennel was added in response to complaints received. A private kennel gets discounted license fee and does not have restrictions on noise/pollution like commercial kennels have.

Mr. Svoboda said the Board had agreed to wait until a new County Administrator is here to move forward with formation of a CIP committee. Proffer calculations will cost between \$7,000 and \$10,000 using an outside agency. These two items will be moved to bottom of list.

In regards to the Comprehensive Plan, land use and zoning, Mr. Svoboda gave the example of a parcel at the intersection of Route 29 and Route 33 that is zoned agricultural in the middle of a business district. Staff would like to contact property owners to determine if they

would rezone the property themselves or have the County do it for them. The Board can rezone with proper notification to property owners. The lots next to these parcels are being affected by the required setbacks. If the Board rezones the property, owners do not have the tax burden under the Code as if they chose to rezone.

The water and sewer ordinance would define who would connect to infrastructure and designate the service area. Currently, if new commercial construction is within 350 feet of lines, hookup is required to both water and sewer. New residential construction within 350 feet of lines is required to hookup to sewer only. Mr. Frydl felt this item should be a priority.

Staff would like to work on the language for expiration of planning and zoning applications. This would keep applications from "sitting around" for years and would be based on submittal date. It was the consensus of the Board to move this up as a priority.

Mr. Lamb questioned the on-site sewer requirements for A-1 and C-1 under the Subdivision Ordinance. Currently, the County does not require a perk test on property in the A-1 and C-1 zones prior to division. About 99% of property perks. It's just a question of what type of system to use and systems can range from \$5,000 to \$30,000. The R-1 zone already requires a primary and reserve area for septic. Mr. Lamb said he was concerned about saturation especially in cluster developments. This would not affect existing lots. Would like to move higher up in housekeeping and add clustering.

Mr. Deane question private road standards. Currently, standards require a road 18 feet wide with a 4 inch gravel base. These are roads that would not be maintained by the State. This would not apply to existing roads.

Mr. Frydl suggested the entire Subdivision Ordinance be reviewed for amendments and updates. This should be moved up as a priority.

Mr. Svoboda said he would also like to review divisions in business and industrial districts. When looking at interconnectivity, a lot may not require public road frontage because there is sufficient infrastructure in the area. An example would be a lot in the Lowes/Wal-Mart area.

Mr. Deane questioned "confiscation" language. Mr. Svoboda said this does not apply to the County taking property but rather when the Board of Zoning Appeals grants a variance. A variance borders on confiscation meaning that a variance is only granted if there is absolutely nothing else that can be done with the property.

It was the consensus of the Board to approve the work program as reviewed with changes noted.

RE: CAPITAL NEEDS FUNDING

Mr. Frydl felt the Board needs to discuss capital needs funding as part of planning for this budget cycle and future years. What does the Board feel is urgent enough to be a priority in the next 3 to 5 years?

He felt one urgent capital need would be a workable rescue/emergency building. The Rescue Squad has generously allowed use of their building by contract employees. Moving forward, the Board will need to consider a new facility. Mr. Deane agreed that this should be on the priority list. Mr. Lamb suggested a small portion of revenue recovery funds could be used for this project.

Mr. Frydl noted \$1.2 million has been allocated towards the required 50 year water plan to make that a reality. This reduces the amount in the reserve fund. Also, the cafeteria expansion

project should be done within the next five years. The expansion at Ruckersville Elementary School also may be needed within five years. The cafeteria cannot meet the demands of the current school population. Mr. Frydl noted there will be retired debt that could be used to help cover the cost of school expansion projects.

Mr. Frydl noted the County has just appropriated funds for the purchase of fire apparatus and will be needing to do the same for rescue squad vehicles.

Mr. Peyton said the Board allocated \$2 million for water impoundment and \$2 million for water/sewer debt. The water and sewer debt payments will be reoccurring. The Board needs to review the audit report and know what the surplus is. The Board will need to decide if it wants to maintain a 15% reserve.

Mr. Frydl suggested the Board request a list of absolute must haves from departments. Mr. Deane agreed, saying failing to plan is planning to fail. The Board must plan in order to be good stewards of citizen's money.

Mr. Peyton said he would object to any taxation for future capital projects. He would agree to draw downs from the reserve fund. The Board is going to have to formulate a plan for water and sewer debt.

It was the consensus to ask departments to provide a very short list of absolute needs for the next five years with justification.

RE: ALLOCATION OF RESERVE FUND BALANCE

Mr. Frydl said the current policy is 15% of the budget plus an additional amount to cover one month's average cash flow. That would equal \$7.9 million with an additional \$4.5 million for cash flow. At the starting point for this audit the reserve balance is up to 32%. Funds already allocated are \$1.2 million for acquisition of land for 50 year water supply plan and \$2.2 million to cover cost of debt service for water/sewer. That \$2 million will be steady and slightly offset by growth over the next five years. A rate change plan is being considered to offset costs of water impoundment.

Mr. Frydl said a new telephone system should be included as a priority this year.

How does the Board want to proceed? When considering the tax rate and expenses, the Board could assume funding will come in to cover costs over next few years or the Board could factor in a certain amount related to the decision on current operating budget allocations and tax rate. The Board could also use a combination of the two. Mr. Frydl said the Board can assume, given historical data, that even in low economic times, the County will have slightly increased revenues without a change in taxes.

Mr. Peyton did not think the reserve fund should be exhausted and it is important to keep cash flow. He said he does not increase taxes, he cuts spending.

Mr. Frydl said the Board knows this needs to be considered and that it needs to be part of planning.

RE: GRANT POLICY

Mr. Frydl said staff has suggested a policy be approved. If a grant does not require an additional allocation or unusual commitment on behalf of the County, approval can be given by the Finance Director. In-kind matches would be at the discretion of the Finance Director to approve. Grants that require a local match that is not in the current budget would need Board approval.

Staff will draft a policy for the Board to review.

RE: MATTERS FROM PUBLIC

BUDGET

Ms. Sharon Mack, School Board Member, addressed some comments made in the workshop earlier regarding backfilling federal stimulus money which was one time Jobs Bill money in the amount of \$505,000. That money had to be used for salary and benefits for employees. The School Board decided to use the funds to increase salaries which means, of course, that it is not one time, it is ongoing. Teachers deserved and needed that raise.

The County did not have money to give that raise due to change in composite index. The County's ability to pay locally was supposed to be better as the County has been growing. Mr. Deane had made a comment that he did not feel it is fair for the County to have to pick up the slack of Federal and State governments. Ms. Mack did not feel it is fair to say we're not going to pay that \$505,000 anymore. Teacher salaries being paid at 2009 levels is not fair either.

The Schools have cut, during the last five years, over \$3.3 million and net 33 positions. Adding proposed budget cuts will total \$4 million and about 55 positions.

Schools are proactively doing their part to minimize impact on County budget. Ms. Mack asked the Board to approve level funding for the Schools this year.

Ms. Kiki Flaig, President of the RES PTA, read a letter strongly encouraging the Board of Supervisors to approve level local funding for the schools for FY 13-14.

RE: CONSENT AGENDA

Upon motion by Clarence Peyton and unanimous vote, the Board approved the following items on the consent agenda:

- Minutes of February 26, 2013 meeting
- Request from Sheriff for authorization to apply for a DMV Speed Enforcement Grant in the amount of \$16,800. A local in-kind match of \$8,400 is required.
- Request from Sheriff for authorization to apply for a DMV Alcohol Enforcement Grant in the amount of \$10,800. A local in-kind match of \$5,400 is required.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: OTHER MATTERS FROM THE BOARD

None

RE: CONTINUED MEETING

The meeting was continued to March 26, 2013 at 5:30 p.m. in the County Meeting Room. The Board continued with the budget workshop.

RE: RECESS

The Chairman called a five minute recess.

RE: CONTINUATION OF BUDGET WORKSHOP

The Board continued discussion of the proposed budget for FY 13-14.

Mr. Frydl said requirements state the amount advertised cannot be increased by more than 1%. The figure can be lowered.

Mr. Frydl said current figures include a 2% pay raise for county employees. One percent is required to meet VRS regulations and the additional 1% is to offset employee increase in fringes. Mr. Frydl said he supports maintaining take home pay for employees at current levels but nothing more. The Board cannot provide an additional pay raise this year.

Mr. Deane commented that \$1.6 million was drawn down from reserve last year for the Schools and will need to be matched again this year in order to provide level funding.

Mrs. Morris said the equalized tax rate is \$.70. She provided examples that indicate about half of taxpayers in the analysis would pay the same amount if the tax levy is \$.72 or less.

Mr. Frydl said there are certain homeowners who will pay more tax with any slight change in the rate. In the analysis, the majority of homeowners will pay less than last year. Regardless of the decision made - not to allocate the full amount of money, not to change the tax rate - next year the problem is the same if not bigger. Mr. Frydl said his preference would be to start to deal with it now.

Is the Board done with allocations to other departments? What is the decision on allocation for schools? What tax rate will be advertised? What change will be made in reserve policy if any?

Mr. Peyton asked about school revenue. Mrs. Morris said school revenue, assuming level funding from the County, would be \$31,953,333 with \$15,499,815 of that amount from the State.

Mr. Deane commented that if he was going to raise the levy he would go with \$.72. Mrs. Morris noted one cent on the levy equals \$177,000.

It was the consensus of Board that departments/agencies previously reviewed were complete.

Mr. Lamb commented that he would be willing to personally give \$500 to the Schools. If 1,999 more people donated that amount, it would provide \$1 million to the Schools.

Mr. Deane said his number would be the requested allocation less \$508,000. He said he did not agree that the County should continue to support the stimulus funds given as salary increases. The Schools are also getting \$500,000 less from State and Federal sources.

Mr. Frydl said he would be in favor of the tax levy in the \$.72 range as a minimum. He would rather increase three cents to equalize this year rather than have a bigger increase next year. There are people who are on the margin and a tax increase will affect them. Every decision will have a negative impact on someone.

Mr. Frydl said he would like to fund the request from the Schools for level funding. He commented that the Schools have received increases in local dollars that have not met the decreases in State and Federal dollars. Last year was a big hit. If cuts continue, we will get to a point where we just can't cover but he did not feel we are there yet.

Mr. Cox said he agreed with Mr. Frydl to a point. Looking at buying four new school buses and a school maintenance truck which is an increase in funding. He said he would go with level funding for the Schools.

Mr. Frydl said the Schools have been extremely pleased with school bus replacement program.

Mrs. Morris noted the budget can reflect these additional amounts for the Schools.

Mr. Deane said he could change his mind about funding for the Schools.

Mr. Frydl said we don't want to give a false impression, which was accidentally done last year. We don't want to advertise an amount we don't intend to provide.

Mr. Lamb agreed with reflecting amounts the County pays for school vehicles in the budget. He asked if that amount would be in addition to level funding. Mr. Cox said it would be additional funds.

Mrs. Morris asked about the number of school buses to be purchased. Mr. Frydl said that would depend on the amount the Board allocates. If the allocation is up to \$500,000 less than requested, staggered busing would be an option.

Board members were polled for their recommended tax levy.

Jim Frydl	-	\$.72
Davis Lamb	-	\$.69
David Cox	-	\$.72
Eddie Deane	-	undecided
Clarence Peyton	-	\$.69

Mr. Lamb asked what would be left in the reserve if level funding is approved for the Schools. Mrs. Morris said \$10.9 million would be left.

Mr. Deane said he would go with \$.72 tax levy.

It was the consensus of the Board to advertise a \$.72 tax levy.

Board members were polled for their recommendation for school allocation.

Jim Frydl	-	level funding
Davis Lamb	-	undecided
David Cox	-	level funding
Eddie Deane	-	undecided
Clarence Peyton	-	undecided

Mr. Lamb commented he was very careful when spending taxpayer's money.

Mr. Deane, after much thought and deliberation, indicated he would be in favor of level funding for the schools.

Mr. Peyton declined to give his recommendation or thoughts regarding the school allocation.

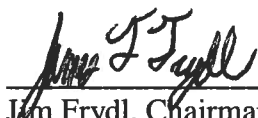
Mr. Lamb said he was ok with advertising level funding for the schools.

It was the consensus of the Board to advertise level funding for the schools.

The Board expressed appreciation to Mrs. Morris for her hard work during the budget process.

RE: ADJOURN MEETING

The meeting was adjourned at 11:20 p.m.



Jim Frydl, Chairman
Greene County Board of Supervisors

**RESOLUTION FOR THE DECLARATION
OF A
LOCAL EMERGENCY**

WHEREAS, the Board of Supervisors of the County of Greene, Virginia does hereby find that:

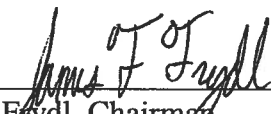
1. Due to the occurrence of the severe winter weather, the County of Greene is facing a condition of extreme peril to the lives, safety and property of the residents of Greene County;
2. That as a result of this extreme peril, the proclamation of the existence of an emergency is necessary to permit the full powers of government to deal effectively with this condition of peril as of 1200 hours on the 6th day of March, 2013.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED by the Board of Supervisors of the County of Greene, Virginia, that a local emergency now exists throughout the County of Greene; and

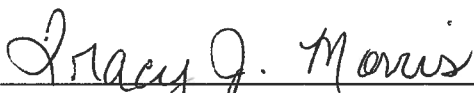
IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency, the powers, functions and duties of the Director of Emergency Management and the Emergency Management organization and functions of the County of Greene shall be those prescribed by state law and the ordinances, resolutions and approved plans of the County of Greene in order to mitigate the effects of said emergency.

In order to carry out the effect of this resolution, a sum of money, not to exceed \$25,000, is hereby appropriated from the county's unappropriated fund balance to cover the reasonable operational cost of Emergency Management pending further report to this Board and such additional appropriations as shall be deemed necessary to cover the expected scope of this emergency.

Affirmed and adopted this 12th day of March, 2013 due to the emergency conditions caused by the severe winter storm.



Jim Frydl, Chairman
Greene County Board of Supervisors

Attest: 

Tracy J. Morris, Deputy County Administrator