

May 24, 2016

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, MAY 24, 2016
BEGINNING AT 6:30 P.M. IN THE COUNTY MEETING ROOM.

Present were: Bill Martin, Chairman
Michelle Flynn, Vice Chairman
David Cox, Member
Jim Frydl, Member
Dale Herring, Member

Staff present: John C. Barkley, County Administrator
Ray Clarke, County Attorney
Patti Vogt, Deputy Clerk

RE: EXECUTIVE SESSION

Upon motion by David Cox and unanimous vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

1) PERSONNEL MATTERS

Virginia Code Reference

2.2-3711 A.1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Interview for: Jefferson Area Board for Aging

2) LEGAL

Virginia Code Reference

2.2-3711 A.7: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

Upon motion by David Cox and unanimous vote, the Board returned to Open Session.

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

By unanimous vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session were discussed.

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

RE: APPOINTMENT TO JEFFERSON AREA BOARD FOR AGING

Upon motion by Michelle Flynn and unanimous vote, the Board reappointed Mr. Eugene Sullivan to the Jefferson Area Board for Aging for a two year term to expire June, 2018.

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

RE: PUBLIC MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: AGRICULTURE AND RESOURCE AGENT

Ms. Sarah Sharpe, Agriculture and Resource Agent, was present to introduce herself and give a brief overview of activities. Also covers Albemarle, Fluvanna and Louisa as the local foods and horticulture agent. Ms. Sharpe commented on the pond management workshop that was held earlier in the day.

RE: PUBLIC HEARING – SIX YEAR PLAN

Mr. Joel Denunzio, Resident VDOT Administrator, reviewed the proposed Six Year Plan which is the same as last year. Also reviewed the proposed construction budget for FY 2017 and funding allocations. Greene does not have a qualifying bridge project this year so the money will be held until such project is identified.

Priorities on the proposed plan include:

- Matthew Mill Road – intersection improvements – ad date January, 2016
- Simms Road – Rural Rustic Road project – will be completed this year

- Rosebrook Road – Rural Rustic Road project
- Beazley Road – Rural Rustic Road project
- Turkey Ridge Road – Rural Rustic Road project
- Bingham Mountain Road – Rural Rustic Road project
- Simmons Gap Road – Rural Rustic Road project

Mrs. Flynn questioned why the bridge project no longer qualifies. Mr. Denunzio said the bridge is on Beazley Road and qualification is based on a rating system of structural adequacy. He will provide additional information.

The floor was opened for public comment.

Bill Murray – Resident on South River Road, Route 621. He requested the east end of the road be paved to end of state maintenance. Four families live on that section and four more families live beyond end of state maintenance. State crew is out there often for maintenance of road. Paving would save maintenance funds and prevent damage to vehicles. Please consider placing on Six Year Plan.

David Underwood – Resident on Wood Drive. Reviewed chronological history of road project. Said Mr. Denunzio had indicated at previous meeting that rural addition funding could be used to help with this road. Asked that this project be put on list to apply for funding to complete the road.

The public hearing was closed.

Mr. Denunzio said he can review South River Road to determine qualification as rural rustic road project. Mr. Martin questioned whether this section of South River Road had earlier been included in the Six Year Plan and then removed.

In regards to roads in Golden Hills Subdivision, rural addition program funds are for roads that are not currently state maintained roads. The Board has the ability to add non-state maintained roads to the system. It is difficult to find funding to add roads as only 5% of the Six Year Plan construction funding, approximately \$3,000, could be allocated for rural addition projects per year. Funding sources outside of the Six Year Plan would have to be identified.

Upon motion by Jim Frydl and unanimous vote, the Board approved the resolution approving the Six Year Plan and the construction budget for 2016-2017. (See Attachment “A”)

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

RE: QUARTERLY MEETING WITH VDOT REPRESENTATIVE

Mr. Denunzio reviewed the latest monthly report which included:

- Route 607, Intersection improvements at Route 29 – Advertise date September, 2016
- Route 29/33 Intersection – Application scoring for HB2funding – Pending funding
- Route 630, Rosebrook Road – Rural Rustic Unpaved Road – State Force Construction
- Route 624, Beazley Road, Rural Rustic Unpaved Road – State Force Construction

- Route 642, Simms Road, Rural Rustic Project – Ready for surface treatment.
- Route 609, Fredericksburg Road – Traffic study completed. Sign installation pending.
- Route 1001, Ford Avenue – Traffic study under review.

Patrick Pierce – Said the intersection of Route 637 and Route 647 is dangerous due to a blind spot. It is difficult to see traffic on South River Road when cars are parked at the Century Link pad. Requested traffic study of area and suggested installation of three-way stop sign.

Bill Pierce – Also spoke on intersection of Route 637 and Route 647. He described near accident at this location and also agreed with requested study of site.

Gary Lowe – President of Dogwood Valley Citizens Association. Agreed this is dangerous area and improvements are needed to make safe.

Mr. Denunzio said he can review the intersection to determine what can be done to make the situation better.

Mrs. Flynn inquired where she could find information on the Route 607 project. Mr. Denunzio will send link to information.

Mr. Cox asked about guardrails for Route 33 on the mountain. Mr. Denunzio said the estimate was \$1.4 million. Funding source needs to be identified.

Mr. Martin asked about the Route 33/Ford Avenue traffic study. Mr. Denunzio said he has not received a completed study.

Mr. Herring asked what the time frame is from a study to recommendation. Mr. Denunzio said thirty (30) to forty-five (45) days.

Mr. Martin said he received an email from a citizen about cleaning up the corner of business Route 33 and Route 33 bypass. There is a lot of dirt, debris, tree stumps, etc. on the site. Mr. Denunzio said he would have it taken care of.

Mr. Martin felt VDOT could have provided better public notice of the paving project on Route 33. Mr. Denunzio said he would talk with communications person regarding notice of upcoming projects.

Mr. Frydl said he has heard complaints about recently applied surface treatment from neighborhoods off Spring Hill Road. Mr. Denunzio said surface treatment could be a little rough until final is completed. He will monitor the project.

RE: DISCUSSION OF BUDGET PROCESS

The Chairman opened the discussion saying he felt everyone had suggestions for making the process better and more efficient going forward. The County Administrator and Finance Director can work on helping the Board do the job better so as to better serve the public.

Mr. Herring thought the budget needs to be finalized earlier in the year. Try to finish in April rather than May. He suggested setting the schedule in early fall. Mr. Herring said he would like to see live reporting during the budget workshops. The Board needs to know exactly where they are and if more decisions need to be made right then or what needs to be done.

Mr. Herring also felt better reporting is needed, commenting that other localities seem to have better reporting features. The Board needs to be specific as to what reports are needed. Didn't feel the Board can hold staff accountable unless reports requested are specified. He also suggested the Board create a five (5) year financial plan which would be important for decision making process going forward. The Board needs more current information to make better decisions when dealing with budget.

Mrs. Flynn agreed with starting the process sooner. She asked for trend data and data to support budget requests. (i.e. additional positions) Mrs. Flynn thought beginning the process earlier and the provision of additional supporting data will allow her more time to review and ask questions. She also felt there should be an interactive model in spreadsheet format that Board members could use to make their own adjustments to the budget. We are not utilizing technology and additional tools needed should be provided.

Mrs. Flynn expressed her appreciation for the budget in pdf document format but felt that is really just the beginning step. She suggested the budget be bookmarked or at least a table of contents developed. Moving forward with technology is really important.

Mr. Frydl agreed with previous comments and that better information, accessible in an easily understood format, is needed. Mr. Barkley has made improvements and streamlined the process. Mr. Frydl said he would prefer to scrap everything and start over. Having the public hearing at the end of the budget process does not allow citizens an opportunity to provide input on the budget or have their opinion heard. Mr. Frydl suggested beginning the budget process in September with a public hearing and using unaudited financials. Financial documents from Accomack County were distributed to Board Members. This is a very detailed but simple budget which Mr. Frydl suggested could be used as a model. Also, a twenty (20) page budget submission document is used. He suggested getting that out in October vs. February to give departments an early start.

Mrs. Flynn also suggested a separate record, a summary of activity or synopsis of the meeting, be kept for budget meetings. She agreed with holding a public hearing at the beginning of the process to give the public an opportunity to weigh in.

Mr. Cox said it is 2016 and we have to move forward.

Mr. Barkley said it would be feasible to adapt the format from Accomack County for Greene. This is heading in the right direction with the Board giving clear and definitive guidance. Needed information includes history, trends, solid projections, etc. Will begin with developing IT capabilities and correct software for an interactive process. Mr. Barkley said staff is already working on it and he pledged to make serious improvements going forward.

Mr. Frydl suggested Mr. Barkley could keep the Board updated as to any progress made.

Mr. Martin felt everyone had very good comments. He felt the timeline needs to be right and agreed with beginning with unaudited numbers in September. The audit, which we should have in November or December, is really important before moving into "core" of budget. Mr. Martin agreed with comments about needing specific reports. He would like to see a spreadsheet at the end of each month on revenue vs. expenditures. He suggested the Treasurer and Finance Director could provide their thoughts in writing as to analysis, red flags, etc.

Mr. Martin did not feel reporting would be a problem. The Board needs to establish a timeline and get commitment from staff to that timeline. The County Administrator should report back to the Board frequently.

Mrs. Flynn felt there are tools in place to help accomplish a better process and provide better information. We can make great strides forward based on what we have to work with. Mr. Martin agreed that even advancing the timeline by seventy-five (75) days would be making a huge change.

Mr. Frydl suggested having information in spreadsheet format that would be easily understood would be very beneficial. There are inconsistencies in the information being

provided. He also felt the Board needs to take a close look at information from constitutional offices.

Mrs. Flynn gave the one page snapshot report generated by school staff for the School Board as an example of what she felt would be useful.

Mr. Barkley said he would keep the Board apprised of progress.

RE: CONSENT AGENDA

Upon motion by Jim Frydl and unanimous vote, the Board approved the resolution regarding Virginia Retirement System (VRS) member contributions by salary reduction for counties, cities, towns and other political subdivisions. (See Attachment "B")

Recorded vote:	Bill Martin	-	Yes
	Michelle Flynn	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes
	Dale Herring	-	Yes

Motion carried.

RE: COUNTY ADMINISTRATOR'S REPORT

See Attachment "C" for County Administrator's report.

RE: OTHER MATTERS FROM BOARD MEMBERS

Mrs. Flynn attended a recent meeting of the Jefferson Area Board for Aging. Greene County still has a vacancy on this board and she encouraged individuals to apply.

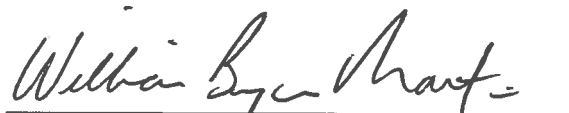
Mr. Herring said he attended the recent meeting of the Planning Commission and will attend the upcoming meetings of the Board of Zoning Appeals and the Thomas Jefferson Planning District Commission.

Mr. Frydl said RSA is in the process of rate and fee assessments and development of a capital improvement plan. Representatives of RSA and VDOT met recently to resolve issues with the Route 607 project. High school graduation ceremony is June 4. A recent meeting of the School Facilities Committee was attended by thirty (30) individuals.

Mr. Martin noted the EDA will be closing on the sale of a lot in the business park and continues to consult a bond attorney.

RE: ADJOURN MEETING

Meeting ended at 9:29 p.m. The next scheduled meeting of the Board of Supervisors will be on Tuesday, June 14, 2016 in the County Meeting Room.



William Bryan Martin, Chairman
Greene County Board of Supervisors

RESOLUTION

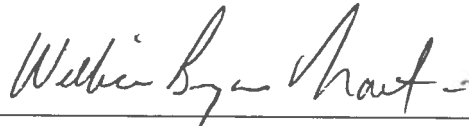
WHEREAS, Section 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each County to work with the Virginia Department of Transportation in developing a Secondary Six Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2016-17 through 2021-22) as well as the Construction Priority List (2016-17) on May 24, 2016 after duly advertised, so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Joel Denunzio, Resident Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six Year Plan for Secondary Roads (2016-17 through 2021-22) and the Construction Priority List (2016-17) for Greene County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Greene County and of the citizens residing on the Secondary System, said Secondary Six Year Plan (2016-17 through 2021-22) and Construction Priority List (2016-17) are hereby approved as presented at the public hearing.

Adopted in Open Meeting this 24th day of May, 2016.




William Bryan Martin, Chairman
Greene County Board of Supervisors

Secondary System
Greene County
Construction Program
Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	\$72,392	\$85,363	\$98,196	\$94,374	\$0	\$0	\$350,325
TeleFee	\$60,177	\$60,177	\$60,177	\$60,177	\$60,177	\$60,177	\$361,062
Formula State Funds	\$0	\$0	\$0	\$0	\$132,509	\$132,509	\$265,018
Total	\$132,569	\$145,540	\$158,373	\$154,551	\$192,686	\$192,686	\$976,405

Board Approval Date:


 Resident Engineer

Date

5-24-16


 County Administrator

Date

5/24/16



BOARD OF SUPERVISORS
MAY 24, 2016
ATTACHMENT "B"

VIRGINIA RETIREMENT SYSTEM
P.O. Box 2500
Richmond, VA 23218-2500

Member Contributions by Salary Reduction for Counties, Cities,
Towns and Other Political Subdivisions
(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB 497))

Resolution

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) requires that, effective July 1, 2016, all employees of a political subdivision who are VRS members shall contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis; and

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) permitted a political subdivision to phase in the mandatory five percent member contribution until all employees paid five percent of creditable compensation effective July 1, 2016; and

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) permitted a political subdivision to pick up a portion of the member contributions only until the completion of the phase-in period on July 1, 2016; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB 497) requires an increase in total creditable compensation, effective July 1, 2016, to each such employee in service on June 30, 2016, to offset the cost of the member contributions, equal to the percentage increase of the member contribution paid by such pursuant to this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the [insert political subdivision name]
County of Greene _____ (the "Political Subdivision"), [insert
employer code] 55139, does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB 497), codified as *Code of Virginia* § 51.1-144(F)(3), for the fiscal year beginning July 1, 2016, and that Plan 1 and Plan 2 employees shall pay the full five percent member contribution by salary reduction on a pre-tax basis; and

BE IT FURTHER RESOLVED, that no salary increases provided solely to offset the cost of required member contributions to the Virginia Retirement System under the second enactment clause of Chapter 822 of the 2012 Acts of Assembly will be used to certify that any salary increases required by the Appropriation Act have been provided.

NOW, THEREFORE, the officers are hereby authorized and directed in the name of the Political Subdivision to carry out the provisions of this resolution, and said officers are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Political Subdivision for this purpose.


Governing Body Chairman

CERTIFICATE

I, [insert name] Patti Vogt, [insert title] Deputy Clerk of the Board of Supervisors of the Political Subdivision, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Political Subdivision held at [insert county/city/town] Stonardsville, Virginia at [insert time] 7:30 p.m. on [insert date] May 24, 2016. Given under my hand and seal of the Political Subdivision this 25th day of May, 2016.

Patti Vogt
(signature)

This resolution must be passed on or before July 1, 2016 and mailed to VRS postmarked no later than July 5, 2016.



County Administrator's Report

May 24, 2016

- White Run Reservoir Project – Negotiations continue with remaining property owners. RSA has pledged to provide data for the County's utility rate study this week. A meeting is scheduled with the County's consulting engineer to discuss the preliminary phase of the project design with the Board on June 28. The executive summaries for the White Run Reservoir project permit and the Greene County Water Supply Plan have been posted as informational items to the County website. An RFP for Stream and Wetland mitigation projects has been advertised, with bids due June 10. Staff is currently reviewing plans for the preliminary engineering review (PER) and design of all elements of the project and working on financing scenarios.
- Broadband Planning – Discussions continue with the TJPDC on a regional effort to expand broadband to unserved areas. Staff along with Supervisors Martin and Herring participated in a regional meeting May 18. Staff will continue to work with the TJPDC Executive Director and staff, along with established broadband authorities in the area and potential grant-making agencies to ensure continued engagement in the regional effort.
- Virginia Department of Taxation sales tax data showed that retail sales during the first quarter of 2016 compared to the first quarter of 2015 year grew in Greene County by 28.77%, with Albemarle County +9.69%; City of Charlottesville +3.41%; Augusta County +14.99%; Fluvanna County, +9.2%, Louisa County, +11.61%; and, Waynesboro +2.39%. Also, reported transient occupancy related revenue collections were up 33% over the same first quarter last year.
- Transient Occupancy – The Planning Commission has approved amended ordinance language that allows more flexibility by-right for transient use of property and structures. The proposed language will be forwarded to the Board for a public hearing in July.
- IT/Live Streaming Service – Staff continues to interview prospective providers of video and live streaming service in the Board of Supervisors Meeting Room. We have now interviewed 3 vendors and expect to have a recommendation to the Board in July.

County Administrator's Report, May 24, 2016

- FY 2017 Budget – Staff is working on improving the format of monthly reporting of expenditures and revenues, including relevant historical data and projections, and on providing budget data and analysis in digital format.
- Central Virginia Regional Jail (CVRJ) Medical Costs – The County has received a claim of over \$81,000 from CVRJ for costs associated with 4 inmates' various medical ailments in 2015-2016, including a heart condition, seizures and a neurological condition. 3 of the subject inmates are no longer housed at CVRJ. We are advised that the Superintendent does try to remove inmates from CVRJ that are costing a jurisdiction a substantial amount in medical claims, which removes the burden for future claims.