

January 8, 2013

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, JANUARY 8, 2013 AT 5:30 P.M. IN THE COUNTY MEETING ROOM.

Present were:            Jim Frydl, Chairman  
                              Davis Lamb, Vice Chairman  
                              David Cox, Member  
                              Eddie Deane, Member  
                              Clarence Peyton, Member  
                              Ray Clarke, County Attorney  
                              Patti Vogt, Deputy Clerk  
                              Tracy Morris, Finance Director

Mr. Ray Clarke, County Attorney, opened the meeting.

RE: ELECTION OF CHAIRMAN

Mr. Clarke asked for nominations for chairman. Mr. Peyton nominated Mr. Lamb. Mr. Deane nominated Mr. Frydl.

Mr. Cox made a motion, which was seconded by Mr. Deane, to close nominations.

Mr. Clarke then polled the Board. He asked members to name the person they were voting for.

Recorded vote:	David Cox	-	Mr. Frydl
	Jim Frydl	-	Mr. Frydl
	Eddie Deane	-	Mr. Frydl
	Clarence Peyton	-	Mr. Lamb
	Davis Lamb	-	Mr. Lamb

Mr. Frydl was elected as Chairman for calendar year 2013.

Mr. Frydl, Chairman, asked for nominations for vice chairman. Mr. Peyton nominated Mr. Lamb. As there were no other nominations, the Chairman polled the Board.

Recorded vote:	David Cox	-	Mr. Lamb
	Eddie Deane	-	Mr. Lamb
	Clarence Peyton	-	Mr. Lamb
	Davis Lamb	-	Mr. Lamb
	Jim Frydl	-	Mr. Lamb

Mr. Lamb was elected as Vice Chairman for calendar year 2013.

RE: EXECUTIVE SESSION

Upon motion by Eddie Deane and unanimous vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

**Contract Matters:**

- Water and Sewer
- Revenue Recovery

**Land Acquisition:**

- Water and Sewer

**Legal:**

- None

**Personnel:**

- Administration

**Various Appointments:**

- Board of Zoning Appeals
- Economic Development Authority
- James River Alcohol Safety Action Program Board
- Thomas Jefferson Planning District Commission
- JABA Advisory Council

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Upon motion by Davis Lamb and unanimous vote, the Board returned to Open Session.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

By unanimous vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session were discussed.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PUBLIC MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence in memory of Major Russell Lane.

RE: BYLAWS AND CALENDAR

After discussion regarding the signup sheet for matters from the public, the Board, upon motion by David Cox and unanimous vote, approved the bylaws as presented. (See Attachment "A")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Upon motion by Clarence Peyton and unanimous vote, the Board approved the yearly meeting calendar for 2013 as presented. (See Attachment "B")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: LIAISON FUNCTIONS

After review and discussion, the Board, upon motion by David Cox and unanimous vote, approved the Liaison Functions as revised. (See Attachment "C")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: MATTERS FROM THE PUBLIC

RECREATION PARK

Mr. Julius Bates, Director of Parks and Recreation, was present to request authorization to pay an invoice in the amount of \$4,000 for reseeding of the second soccer field at the Recreation Park. The Board had previously approved maintenance work to one field but the contractor had materials leftover and worked on the second field. There is a significant savings by working on both fields at the same time.

Mr. Bates also asked the Board for authorization to repair the t-ball field at Ruckersville Elementary School. The dirt infield has been planted with bermuda grass. The estimate for repairs is \$3,500.

The Board approved rolling over \$60,000 in Capital Improvement Plan funds for the Recreation Department. Mr. Bates noted \$10,000 has been earmarked for the storm water management plan for basketball courts at the Park.

After further discussion, the Board, upon motion by David Cox and unanimous vote, approved the request to pay the invoice in the amount of \$4,000 for additional work at the soccer fields and \$3,540 for repairs to the t-ball field at RES.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

#### SHERIFF

Sheriff Steve Smith was present to request authorization to fill vacant positions. He said there will be several promotions within the Department to fill positions due to Major Lane passing. A deputy position will be vacant and all changes will remain within the current budget.

It was the consensus of the Board to approve the request by the Sheriff.

#### RE: CONSENT AGENDA

Upon motion by Clarence Peyton and unanimous vote, the Board approved the following items on the consent agenda:

- a. Minutes of November 19, 2012 and December 11, 2012 meetings.
- b. Resolution to accept Hancock Drive in Hancock Farms Subdivision into the State Secondary System. (See Attachment "D")
- c. Resolution authorizing the application for State Aid to Public Transportation. (See Attachment "E")

Recorded vote	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

#### RE: OTHER MATTERS FROM THE BOARD

##### MAINTENANCE OF BUILDINGS

Mr. Peyton said the roof on the County Administration Building is in need of a paint job. There are sufficient funds in the maintenance budget to cover the cost.

There was discussion regarding changing the roof color to green to match the Courthouse and Clerk's Office.

It was the consensus of the Board to authorize the advertisement of this maintenance work with the change in color to green.

#### WEB SITE

Mr. Peyton commented that a recent article in the Daily Progress said the County received an "F" in regards to budget accessibility on our web site. He suggested Mrs. Morris look into this to determine why the County received an "F" and make necessary changes to allow easier access to budget information.

Mr. Frydl said there was a link to proposed budget information on the homepage at one time. He said this is another example of the importance of having an IT professional on staff.

Mrs. Morris said the previous link on the homepage was not working correctly and was removed to prepare for the new budget cycle. She noted it was two "clicks" to the budget on the finance page of our website.

#### REPLACEMENT PROGRAM FOR SCHOOL BUSES

Mr. Peyton said the auditor has questioned the County program for replacement of school buses. There will be a review to determine if that responsibility should be moved back to the schools.

Mr. Peyton said the School Board mentioned the curtailment or discontinuance of some transportation during discussion regarding budget cuts. He felt if the School Board has that control, then discussion should be heard about moving the replacement program back to the schools.

Mr. Frydl noted other localities have vehicle replacement programs and this can be discussed during the budget process.

#### COUNTY FLAG

Mr. Deane commented on a recent email regarding a County flag and he liked the idea of having a contest at the schools to design the flag. Mr. Frydl said he could contact the Art teacher regarding a contest and report back to the Board.

It was agreed that the Golden Horseshoe be on the County flag.

#### EMS BILLING

Mr. Cox said that as of January 1, 2013, the EMS billing company will only bill individuals who are non-residents and residents who have not provided insurance information. If a resident does not have insurance, they will not receive any additional bills. A press release will be forthcoming.

#### PUBLIC HEARING

Mr. Frydl said a joint public hearing will be held on Tuesday, January 15, 2013 at 7:00 p.m. at the Performing Arts Center at William Monroe High School. The purpose of the meeting is to hear from citizens what their priorities are. Comments will be accepted on all budgets including the schools.

#### POLICY

Mr. Frydl commented on the current policy that limits travel, hiring, etc. No travel is approved except for mandatory training and filling of vacant positions requires approval by the Board of Supervisors. He suggested the Board consider revising the policy to allow the filling of

a budgeted position by managers pending review by Finance Director. This does not include any new positions or any change in scope. Also, a limit could be set for travel.

DOG ORDINANCE

Mr. Clarke will schedule a meeting with the Commonwealth Attorney to discuss.

BOARD DECISIONS

Mr. Frydl reiterated Board policy. When the Board of Supervisors meets in public session, decisions are made as a Board and announced during public meeting. Anything else that's not from a public meeting is not a Board decision. He said to contact Mrs. Morris or him to determine if something was a Board decision.

RE: BUDGET SCHEDULE

Mrs. Morris said the budget must be completed by March 15. An all day workshop will be held on March 6. Mrs. Morris said she plans to have the budget to the Board by February 28. Board members need to indicate additional dates they will be available for budget discussions.

Mr. Frydl said the Board could discuss budget priorities at the meeting on January 22. He requested departments/agencies give specific reasons why they want additional funds and what the benefit to citizens will be.

RE: CONTINUED MEETING

The meeting ended at approximately 8:41 p.m. The next scheduled meeting of the Board will be on Tuesday, January 22, 2013.

  
\_\_\_\_\_  
Jim Frydl, Chairman  
Greene County Board of Supervisors

## **GREENE COUNTY BOARD OF SUPERVISORS**

### **BYLAWS**

#### **SECTION 1 -- PURPOSE AND BASIC PRINCIPLES**

##### **Section 1-1 Purpose of Bylaws and Rules of Procedure**

- A. To enable County government to transact business expeditiously and efficiently;
- B. To protect the rights of each individual;
- C. To preserve a spirit of cooperation among Board members; and
- D. To determine the pleasure of the Board on any matter.

##### **Section 1-2 Five Basic Principles Underlying Bylaws and Rules of Procedure**

- A. Only one subject may claim the attention of the Board at one time;
- B. Each item presented for consideration is entitled to full and free discussion;
- C. Every member has rights equal to every other member;
- D. The will of the majority must be carried out, and the rights of the minority must be preserved;
- E. Board members should work as a collaborative body to promote effective government.

#### **SECTION 2 -- MEETINGS**

##### **Section 2-1 Regular Meetings**

- A. There will be a regular monthly meeting on the second Tuesday of each month at 5:30 p.m. and continued meetings on the fourth Tuesday of each month at 5:30 p.m. The meetings will be held at the County Administration Building located at 40 Celt Road, Stanardsville, VA 22973. A yearly calendar will be developed at the annual organizational meeting.
- B. When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held on the following business day.
- C. The Chairman may cancel a Board meeting due to an emergency. For other changes to the schedule, timing or location of a Board meeting the Chairman will consult with other Board members and obtain a majority consensus for the change.

##### **Section 2-2 Special Meetings**

- A. The Board may hold such special meetings, as it deems necessary, at such times and places as it may find convenient; and it may adjourn from time to time. The Chairman or two (2) or more members may call a special meeting of the Board in such a manner as prescribed by Section 15.2-1418 of the Code of Virginia (1950), as amended. Only matters specified in the notice shall be considered unless all of the members of the Board are present. Where a special meeting has been called the Board shall give to the media and general public such notice of the time, place and purpose of the meeting as is feasible. A quorum is required.

### **Section 2-3 Annual Organizational Meetings**

- A. The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. The County Administrator shall preside during the election of the Chairman of the Board.
- B. The Chairman shall be elected at the annual meeting for a term of one year. The Chairman may succeed himself/herself in office.
- C. Following the election of the Chairman, he/she will assume the chair and conduct the election of the Vice Chairman.
- D. Following the election of the Vice Chairman, the Board shall:
  - 1. Adopt the yearly calendar for Board meetings.
  - 2. Adopt its Bylaws.
  - 3. The Chairman shall accept Board appointments for liaison assignments as required.

### **Section 2-4 Quorum and Method of Voting**

- A. At any meeting, a majority of the Supervisors shall constitute a quorum. All questions submitted to the Board for decision shall be determined by a recorded roll call voice vote.
- B. Members abstaining shall state for the record their reason for abstaining.
- C. A tie vote fails.

### **Section 2-5 Board to Sit In Open Session**

- A. The Board shall sit in open session and all persons conducting themselves in an orderly manner may attend the meetings; provided, however, the Board may conduct Closed Meetings as permitted under the Virginia Freedom of Information Act.

### **Section 2-6 Closed Meetings**

- A. Closed Meetings may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.
- B. No resolution, ordinance, rule, contract, regulation or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an open session and takes a vote of the membership on such resolution, ordinance, rule, contract or regulation or motion which shall have its substance reasonably identified in the open meeting.



C. At the conclusion of a Closed Meeting, the Board shall reconvene in open session immediately thereafter and shall take a roll call vote certifying that to the best of each members' knowledge:

1. Only public business matters lawfully exempted from open session requirements were discussed; and
2. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his/her judgment, has taken place.

D. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue.

### **SECTION 3 -- OFFICERS**

#### **Section 3-1 Chairman and Vice Chairman**

- A. The Chairman shall preside over all meetings of the Board of Supervisors. The Chairman shall appoint Board members to serve in liaison roles as established by the Board of Supervisors at the Board's annual organizational meeting. Upon the death, resignation or other permanent disability of the Chairman to fulfill the duties of his office, the Board shall elect a new Chairman at its next regularly scheduled meeting or as soon thereafter as possible.
- B. The Vice-Chairman shall preside over all meetings of the Board of Supervisors when the Chairman is unable to attend or in absence of a Chairman due to death, resignation or permanent disability until the Board elects a new Chairman in accordance with Section 3-1.A.

#### **Section 3-2 Clerk**

- A. The Clerk of the Board shall be the County Administrator. The County Administrator may appoint one or more members of the County staff to serve as Deputy Clerk of the Board.

#### **Section 3-3 Parliamentarian**

- A. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chairman, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

#### **Section 3-4 Preservation of Order**

- A. At meetings of the Board, the presiding officer shall preserve order and decorum.
- B. The Board encourages citizens to work through problems at the department and/or administrative levels before coming to the Board.
- C. Board meetings should not be used as a forum for political activity or campaigning.

- D. The Board will focus on issues and avoid making public comments about individuals, staff members, fellow Board members, community residents or media representatives.

## **SECTION 4 -- CONDUCT OF BUSINESS**

### **Section 4-1 Public Hearings**

- A. Public hearings are held as required to receive community input and citizen comment.
  - 1. Sign-up sheets will be made available for those who wish to address the Board.
  - 2. Time limits will normally be set for each speaker. Time limits will be set by the Chairman. Each speaker will be allocated two minutes or longer, depending on the number of speakers to address the Board and time available.

### **Section 4-2 Matters From the Public**

- A. Procedures for matters from the public are as follows:
  - 1. Speakers must sign up prior to the beginning of the meeting, stating their name, address, phone number and topic of concern on a sheet placed at the doorway of the meeting room.
  - 2. Speakers are allowed two (2) minutes of time or longer based on Chairman's discretion.
  - 3. Speakers must adhere to the topic stated on the sign-up sheet.
  - 4. Chairman will monitor/control time and conduct during this period.

### **Section 4-3 Consent Agenda**

- A. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.
- B. The consent agenda for approval of minutes and other routine matters will be considered just prior to other matters from the Board.

### **Section 4-4 Other Matters from the Board**

- A. The Board will follow the procedure of taking no action on items introduced at the table under the category of other matters from the Board members or the County Administrator. If an item is presented for the first time during the course of business by Board members or the County Administrator, any action will be deferred until the next meeting of the Board. Exception will be made by unanimous consent of the Board.

### **Section 4-5 Motions**

- A. No motion shall be discussed prior to being duly seconded in accordance with these Bylaws. A motion on the floor will die for lack of a second.
- B. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing

motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board. No more than two substitute motions may be made on any agenda item.

- C. No Board member shall abstain from any vote unless there is a conflict of interest.
- D. In accordance with the Code of Virginia, a recorded affirmative vote of a majority of the entire Board shall be required to pass any ordinance or resolution imposing taxes, authorizing the borrowing of money, or appropriating funds in excess of \$500.00.

#### **Section 4-6 Supplemental Appropriations**

- A. Supplemental appropriation requests of local funds will require a second reading.

#### **Section 4-7 Amendment of Rules**

- A. These Bylaws may be amended by majority vote of the entire membership.

#### **Section 4-8 Robert's Rules of Order**

- A. The proceedings of the Board, except as otherwise provided in the Bylaws and Rules of Procedure and by applicable State law, shall be guided by Robert's Rules of Order.

### **SECTION 5 -- AGENDA**

#### **Section 5-1 Preparation**

- A. The Chairman and the County Administrator will set the agenda for meetings. Any Board member can add an item to the agenda, coordinating with the Chairman and the County Administrator to determine when the matter will be scheduled for Board consideration.
- B. Items requested to be on the agenda must be submitted in writing eight (8) working days prior to the meeting to allow for distribution of agenda to the media and for circulation of packet to the Board members. All correspondence addressed to the Chairman and/or to Board Members, that is included in the Board packet, must provide a telephone number and a return address. Individuals and/or departments wishing to provide information to the Board after the stated deadline will be required to mail such information directly to the mailing addresses of individual Board Members with a copy to the County Administrator's Office.
- C. The Board will not address questions or issues raised by citizens at the meeting unless the item is already on the agenda or listed under matters from the public. Persons wishing to appear before the Board are directed to contact the County Administrator or Board Clerk, to be placed on the agenda.
- D. The Clerk of the Board shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public in the Office of the County Administrator. The Clerk shall also have copies available at each meeting. The Clerk shall post the agenda in such public places in the County as shall give the public as much notice of the agenda as is feasible.

#### **Section 5-2 Comments, Queries of Board Members**

- A. Board members are to observe the following rule during the discussion of agenda items and public hearings:
  - 1. Comments of Board members must be constructive and germane to the subject at hand.
  - 2. The Chairman rules other comments out of order.

## **SECTION 6 -- BOARD APPOINTMENTS**

### **Section 6-1 Board of Supervisors Liaison Appointments**

- A. The Board, by majority vote, may establish Board liaison positions for departments, committees, partnerships, and other boards as required.
- B. The role of the liaison is to facilitate communication. The liaison will report on matters that may come before the Board or could have a future impact on the Board, staff and citizens of Greene. The liaison as an individual has no authority to act for the Board unless given that authority by majority vote during an established regular meeting.

### **Section 6-2 Citizen Appointments**

- A. All appointments of citizens, other than members of the Board of Supervisors, shall be made by a majority vote of Board members present.

## **SECTION 7 - GENERAL OPERATING POLICY**

### **Section 7-1 Actions by Individual Members of the Board**

- A. Board members will refrain from taking individual actions that require expenditure of public funds or significant staff time regarding matters not in furtherance of Board action.
- B. In responding to questions from the media and citizens, Board members shall not speak for the entire Board without authorization or make any comment on executive session matters as pursuant to Section 2.1-344 of the Code of Virginia. The media should be referred to the Chairman or the County Administrator regarding any official action of the Board.

**BOARD OF SUPERVISORS - 2013 MEETING SCHEDULE**

January 8, 2013	Regular Meeting
January 15, 2013	Joint Public Hearing
January 22, 2013	Continued Meeting
February 12, 2013	Regular Meeting
February 26, 2012	Continued Meeting
March 12, 2013	Regular Meeting
March 26, 2013	Continued Meeting
April 9, 2013	Regular Meeting
April 23, 2013	Continued Meeting
May 14, 2013	Regular Meeting
May 28, 2013	Continued Meeting
June 11, 2013	Regular Meeting
June 25, 2013	Continued Meeting
July 9, 2013	Regular Meeting
July 23, 2013	Continued Meeting
August 13, 2013	Regular Meeting
August 27, 2013	Continued Meeting
September 10, 2013	Regular Meeting
September 24, 2013	Continued Meeting
October 8, 2013	Regular Meeting
October 22, 2013	Continued Meeting
November 12, 2013	Regular Meeting
December 10, 2013	Regular Meeting

**LIAISON FUNCTIONS OF BOARD MEMBERS - 2013**

**LIAISON FUNCTION**

**BOARD MEMBER**

**General Government Administration**

- a) County Administrator

**Jim Frydl**

**Community Development**

- a) Public School System
- b) Parks and Recreation
- c) Rivanna River Basin Commission
- d) Rapidan Service Authority
- e) Workforce Development Board

**Community Development**

- a) Economic Development Authority
- b) Planning, Zoning and Inspections
- c) Branch Library Services
- d) Piedmont Virginia Community College
- e) Agricultural & Forestal District Advisory Committee

**Davis Lamb**

**Community Development**

- a) Culpeper Soil and Water Conservation District

**Public Safety**

- a) Fire & Rescue Services
- b) Emergency Operations Center
- c) Animal Control
- d) Law Enforcement (Sheriff)

**David Cox**

**Community Development**

- a) Thomas Jefferson Planning District Commission
- b) Cooperative Extension Program
- c) Rivanna River Basin Commission

**Eddie Deane**

**Health and Social Services**

- a) JABA & Emergency Shelter
- b) Mental Health Clinic
- c) Local Health Department
- d) Social Services Board

**General Government Administration**

- a) Commissioner of Revenue
- b) Treasurer

**Clarence Peyton**

**Public Safety & Judicial Administration**

- a) Commonwealth Attorney
- b) Central Virginia Regional Jail

**Community Development**

- a) Stanardsville Town Council

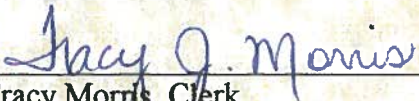
**RESOLUTION AUTHORIZING THE APPLICATION FOR  
STATE AID TO PUBLIC TRANSPORTATION**

BE IT RESOLVED by the Greene County Board of Supervisors that the Transit Manager is authorized, for and on behalf of the Greene Co. Transit, Inc., hereafter referred to as, the **PUBLIC BODY**, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as, the **DEPARTMENT**, for a grant of financial assistance in the amount of \$354,839 to defray the costs borne by the **PUBLIC BODY** for public transportation purposes and to accept from the **DEPARTMENT** grants in such amounts as may be awarded, and to authorize Transit Manager to furnish to the **DEPARTMENT** such documents and other information as may be required for processing the grant request.

The Greene County Board of Supervisors certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia that the **PUBLIC BODY** will provide subsequent matching state-aid funds, which will be used as required in such Act, that the records of receipts of expenditures of funds granted the **PUBLIC BODY** may be subject to audit by the **DEPARTMENT** and by the State Auditor of Public Accounts, and that funds granted to the **PUBLIC BODY** for defraying the expenses of the **PUBLIC BODY** shall be used only for such purposes as authorized in the Code of Virginia.

Adopted in Open Meeting this 8<sup>th</sup> day of January, 2013.

A COPY TESTE:

  
\_\_\_\_\_  
Tracy Morris, Clerk  
Greene County Board of Supervisors



**BOARD OF SUPERVISORS**  
POST OFFICE BOX 358  
STANARDSVILLE, VIRGINIA 22973  
TELEPHONE: 434-985-5201

## RESOLUTION

January 8, 2013

WHEREAS, the streets described on the attached VDOT Form AM-4.3, fully incorporated herein by reference, is shown on a plat recorded in the Clerk's Office of the Circuit Court of Greene County, and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the streets described on the attached VDOT Form AM-4.3 to the secondary system of state highways, pursuant to 33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Adopted in open meeting on January 8, 2013.

A Copy Teste:

  
Tracy J. Morris      1/8/13  
Deputy County Administrator      Date

Recorded Vote:	Clarence Peyton	-	Yes
	Davis Lamb	-	Yes
	Eddie Deane	-	Yes
	David Cox	-	Yes
	Jim Frydl	-	Yes



In the County of Greene

By resolution of the governing body adopted January 8, 2013

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official):

*Nancy J. Manis*

Report of Changes in the Secondary System of State Highways

Project/Subdivision Hancock Farms

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: §33.1-229

**Street Name and/or Route Number**

◆ Hancock Drive, State Route Number 1047

Old Route Number: 0

● From: 0.72 miles east of Rte 33

To: 0.17 miles SW to end of cul-de-sac, a distance of: 0.17 miles.

Recordation Reference: DB 4749/4750, PG 1374

Right of Way width (feet) = 50