

February 12, 2013

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, FEBRUARY 12, 2013 AT 5:30 P.M. IN THE COUNTY MEETING ROOM.

Present were: Jim Frydl, Chairman
 Davis Lamb, Vice Chairman
 David Cox, Member
 Eddie Deane, Member
 Clarence Peyton, Member
 Ray Clarke, County Attorney
 Patti Vogt, Deputy Clerk
 Tracy Morris, Finance Director

RE: EXECUTIVE SESSION

Upon motion by Davis Lamb and unanimous vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

Contract Matters:

- Water and Sewer
- RVFD – Polling Place
- Mowing Contract
- Bids – Painting of roof on Co. Adm. Bldg.

Land Acquisition:

- Water and Sewer

Legal:

- None

Personnel:

- Administration
- IRS

Various Appointments:

- Interviews for Planning Commission

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Upon motion by Clarence Peyton and unanimous vote, the Board returned to Open Session.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

By unanimous vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session were discussed with the addition of contract matters – emergency services.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PLANNING COMMISSION

Upon motion by Davis Lamb and unanimous vote, the Board appointed Mr. Frank Morris and Mr. Victor Schaff to the Greene County Planning Commission.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: MOWING CONTRACT

Upon motion by David Cox and unanimous vote, the Board awarded the mowing contract to Countryside Landscapes.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: PUBLIC MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: PUBLIC HEARING – REZONE – EARL WAYNE POWELL/POWELL & SCHWAB, LLC

Mr. Bart Svoboda, Zoning Administrator, reviewed the request from Earl Wayne Powell/Powell & Schwab, LLC to rezone, from B-2, Business to B-3, Business, a 0.845 acre

tract located on Seminole Trail/Carpenters Mill Road and identified on County Tax Maps as 60C-(A)-40 & 41. (RZ#12-005)

There is a retail plumbing supply store currently located on the parcel. The request to rezone to B-3 is to increase the marketability of the property by increasing possible uses. Adjacent parcels are currently zoned B-3.

Public water and sewer are available. If the parcel were to further develop or change uses, a review by RSA would be required during the Site Plan process as well as the Zoning Certification process for each proposed business use.

VDOT has requested the entrance off Carpenters Mill Road be closed and curb and gutter be installed. Interconnectivity to the adjacent northern parcel has also been recommended.

The Comprehensive Plan supports economic growth. The future land use map designates this parcel in a growth area as a mixed use village center.

The Planning Commission recommended approval of the rezoning request.

Mr. Wayne Powell, applicant, was present. He said the rezone would increase the marketability of the property.

The Chairman opened the floor for public comment. The public hearing was closed with no public comments.

Mr. Peyton said he agreed with the recommendation by the Planning Commission to approve and fully supports the request.

Mr. Deane also agreed with and supported the requested rezone.

Mr. Lamb questioned closing the access to Carpenters Mill Road. Mr. Svoboda said the applicant had indicated he would be ready to do that sooner rather than later. Mr. Powell said closing the entrance would affect the parallel road on Route 29. After looking at property in the area, he did not think it is a good idea to close the entrance and would prefer to leave it open.

Mr. Frydl said the County uses VDOT as the road planner. He said he questioned closing the entrance when there would be access to the property to the north. However, safety trumps all issues. He would defer to VDOT as the consultant.

Mr. Frydl felt this request makes perfect sense, complies with the Comprehensive Plan and Article 1 of the Zoning Ordinance.

Mr. Peyton noted he actually worked in the building for several years and witnessed a lot of accidents. He felt the only solution would be a traffic signal at that location.

Upon motion by Davis Lamb and unanimous vote, the Board approved the request from Earl Wayne Powell/Powell & Schwab, LLC to rezone, from B-2, Business to B-3, Business, a 0.845 acre tract located on Seminole Trail/Carpenters Mill Road and identified on County Tax Maps as 60C-(A)-40 & 41. (RZ#12-005)

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Mr. Joel Denunzio, VDOT Residency Administrator, briefly reviewed the monthly report and offered to meet with each Board member individually to review roads/issues.

- Route 603 – bridge superstructure replacement scheduled for April, 2013
- Route 634 – Mutton Hollow Road – Phase II – ad date is spring 2013
- Route 607 - intersection improvements at Route 29 – ad date March 2016
- Route 29/Route 33 intersection – engineering report back – recommending changes to signal and pavement markings on west bound approach
- Route 633 – Amicus Road – will make improvements on approach to intersection

Mr. Cox asked about the bridge on Route 604. Mr. Denunzio said he would have to check on the status.

Mr. Lamb asked about Simms Road which is in the Six Year Plan. Mr. Denunzio said Route 634 is scheduled for this year and then Route 607 is next on the list. The rural rustic road projects will not have funding until 2017.

Mr. Peyton said Simms Road would be the first priority as a rural rustic road project. Mr. Denunzio said the Board can review the priority order of projects at the public hearing for secondary roads. Estimated cost for Rose Brook is \$294,000 and for Simms Road is \$495,000.

Mr. Deane said there is still a lot of debris on the road side on Route 33. Been there since October 31, 2012. There are sites next to Administration Building and about ½ mile west on Route 33 where the road holds water. Ditches need to be cut to alleviate problem. Mr. Denunzio said ditch work requires a simple environmental process. Environmental staff reviews area prior to work.

Mr. Ray Clarke asked about bridge work on Route 619. There are free standing signs indicating this is still a work zone and barrels around the site. The barrels are thrown in the river and signs get shoved in middle of road. What is time line for completion? Mr. Clarke suggested the signs be “planted” on the road side so they can’t be moved. Mr. Denunzio said he would check on the status of this project.

The Chairman opened the floor for public comments/questions.

Leonard Stoehr – resident on Country Club Drive – supports the request by Town Council to reduce thru truck traffic

Dan Bledsoe – Warmar Road – ongoing issues with road – he asked the Board to further consider getting road into VDOT system – brought to the Board’s attention a year ago – four punch lists provided but nothing has been done – road is not on Six Year Plan – not a private road but homeowners have been maintaining – there are life safety issues – bus stop at intersection with Matthew Mill Road – there is site distance problem – VDOT created easement to correct site distance problem but does not maintain grass, etc. – emailed picture of curve to BOS members – existing school bus sign needs to be replaced with bright yellow sign not hidden by tree limbs – watch for turning vehicles sign also needs to be upgraded – no stop sign at intersection with Matthew Mill Road – need guardrail on section of road – questioned Section 70-1 of the Greene County Code regarding designation of road as highway for law enforcement purposes

Carl Schmitt – Parker Mountain Road – needs tar and gravel treatment to maintain condition of road – road will continue to degrade without maintenance

Gary Lowe – Mayor of Stanardsville - spoke on request to reduce truck traffic thru town – improve safety for pedestrians and school children – recommending thru truck traffic be

redirected around Stanardsville which would increase drive by 2.4 miles - asked Board to support

Roy Dye – STAR - spoke in support of restricting thru truck traffic in Stanardsville – fully consistent with County’s Comprehensive Plan – when Town Council considered this proposal they took into consideration of the farming community – narrowed proposal to affect only tractor trailers traveling thru the County – using Route 230 as shortcut - urged Board to hold public hearing on matter

James Henshaw - restriction of truck traffic – cars backed out into Route 33 at the schools in afternoon – sending trucks down and bring back up west on business Route 33 is much more dangerous – many more accidents on that section of road than on main street – common sense would tell you to use Route 609 to get to Route 29 rather than go through lights in Ruckersville – truck making right turn onto Route 230 will have to be in wrong lane – he loves to see trucks coming thru on Route 230

Mr. Denunzio said there is a process to restrict truck traffic. Question on whether Route 33 meets the residential nature requirement. Requires approval by the Commonwealth Transportation Board as Route 33 is a primary route.

Mr. Lamb said a left turn onto Route 33 from Route 230 would be extremely hard.

Mr. Denunzio said VDOT has a file on Warmar Road almost 40 years old. A number of punch lists have been done. Did a preliminary estimate from last punch list which totaled \$55,000 plus \$10,000 for contingencies.

Mr. Frydl asked that the safety signage on Matthew Mill Road near Warmar Road be reviewed for improvements.

Mr. Denunzio said the easement was acquired by VDOT due to safety concerns regarding site distance. Technically, this is private entrance and maintenance would be done by homeowners. Developer is out of picture and there is no bond on the road. Mr. Frydl said this road predated a lot of ordinances and bonding requirements. It was incumbent upon the developer to meet conditions for the road to be accepted into VDOT system.

Mr. Frydl said Warmar is a private road like many other private roads in the County. To meet the costs to upgrade, if homeowners can’t do it, the request is to use taxpayer money to meet the requirements. Problem with that is, where do you stop? Talking about using taxpayer dollars to fix a private road.

Mr. Deane felt restricting thru truck traffic in town would make a more dangerous situation east of town. He did not agree with restricting the entire area and did not support the request.

Mr. Frydl said pedestrians are at risk anytime they walk in the road. He would need additional information regarding safety issues including the alternate route.

Mr. Lamb agreed with Mr. Deane’s comments. He noted other towns have truck traffic straight thru.

Mr. Frydl questioned the enforcement of this restriction if approved.

Mr. Cox said, as a truck driver, he has driven thru town and there is no way to safely make the turn from business Route 33 west onto Route 230 without disturbing traffic flow. Did not have a problem with trucks.

It was the consensus of the Board to not take any action regarding this request at this time.

RE: COUNTY CODE – CHAPTER 66 – SPECIAL ASSESSMENT FOR LAND RESERVATION

Mr. Lamb read Section 66-119, subsection (c) as follows:

“Each such application shall be accompanied by a fee of \$15.00 or \$0.15 an acre, whichever is more, and each year the applicant shall file, if he wishes his land to be assessed under this article, a revalidation on forms provided by the state, and which shall be filed not later than 60 days prior to the year for which assessment is sought; provided, however, that if such application is sought in a year in which there is a general reassessment, this deadline shall be extended to 30 days after the assessment notice is mailed, and which revalidation shall be accompanied by a fee of \$2.00.”

Mr. Frydl noted that elected officials are required to follow the Code. The Code needs to be revised. The Board has the ability to change the Code in way to make sense

Mr. Larry Snow, Commissioner of Revenue, said he does not revalidate land. The required amount of \$2.00 to revalidate every year would not cover the costs involved. It is a complete waste of their time to do that. He felt a better way to determine how land is being used is for him to personally visit every property which he would gladly do if the County will provide him a vehicle.

Mr. Lamb then referred to Section 66-119, subsection (a): “In the absence of the data referred to in Section 66-117 the local assessing officer shall use his personal knowledge, judgment and experience as to the value of real estate and agricultural, horticultural, forest and open space use, and may request an opinion from the director of the state department of conservation and recreation, the state forester or the state commissioner of agricultural and consumer services, as may be directed in the Code of Virginia.”

Mr. Snow said the values are basically recommended by SLEAC (State Land Evaluation Advisory Council) which is involved with VA Tech. He said he tries to stay somewhere close to their values but county land use values right now are higher than what is recommended. Mr. Snow said he does not want to have to change values every year depending on recommendation from SLEAC. The values, once set, stay in force for some time until he sees a big swing in recommendations.

Mr. Snow said the State allows localities to have a land use ordinance.

Mr. Frydl said we’re supposed to be following the code and land should be revalidated each year. The Code is very detailed as to what we are supposed to be doing. The question is: what makes sense to do? With 900 parcels, it would be hard to know what happens each year.

With any procedure, Greene has gotten big enough as a government that without procedures that are followed for each and every person the same way it opens us up to criticism and question in respect to the process. There is validity in being able to prove to citizens that procedures have been followed the same way every time. Mr. Frydl said he did not know that anyone on the Board is interested in curtailing the program.

Mr. Frydl felt there should be some effort on the part of the landowner to receive the tax break without making the process difficult. The goal is to accomplish a common process to have the program in place which doesn’t put an extra burden on landowners and doesn’t unnecessarily burden staff.

Mr. Snow said he is elected by the citizens and is responsible for his office. If the citizens do not think he is doing a good job or using good judgment, they can vote him out of

office. He did not see that revalidation each year would have any effect on the County. He reiterated his earlier comment that if the County provides a vehicle, he will visit property.

Mr. Snow asked how this particular section of the Code was brought up for discussion. Mr. Frydl said Mr. Lamb mentioned it. The entire Code is in need of review and update. The update needs to be done in a sensible way. Mr. Lamb agreed saying the Code is outdated.

Mr. Deane asked if the topic is preservation. Mr. Frydl said that is the point of the state program and there is a lot of money involved.

Mr. Frydl said this section of the Code is being reviewed right now and the Board wanted to get information from Mr. Snow. Mr. Lamb said he also had talked with members of the Farm Bureau.

Mr. Frydl asked what process is being followed. Do we have State form on file for property in land use? Mr. Snow said the required paperwork is on file.

Mr. Clarke noted the Commissioner of Revenue is not required to send anything out each year. It is on the landowner to revalidate by filling out forms. The State Code allows a revalidation fee every sixth year so the County cannot impose the \$2 per year indicated in the County Code

Mr. Frydl felt that if everyone follows the procedure, then everyone is protected. Mr. Snow said he would explain the process to citizens just as he has explained it tonight. The reason he does not revalidate is because the County would lose money by doing that. He felt it is up to him to explain procedures in his office.

Mr. Frydl said it is up to the Board to update the Code correctly. Mr. Snow said he is not against revalidation and asked how much the County would want to spend to get an accurate accounting of land use. Again, the only way to know for sure is to visit property.

Mr. Frydl asked if the assessor reviews or notes any changes in property. Mr. Snow said he tries to stay pretty close in the amount of wooded/open land but records don't always match. It is always a guess as to the amount of open/wooded land. Mr. Snow said he was not that uncomfortable with the way we are carrying things now. He said he did not know of any program that is always 100% correct.

Mr. Peyton said, from his conversation with Mr. Snow, he found that he has a "go to guy" with the State that provides feedback on issues. He said he agreed that the Code should be revised.

Mr. Frydl said the reason Mr. Snow was invited to this meeting was to provide advice to the Board on the revision of this section of the Code. The Board did not want to proceed with revisions without input from Mr. Snow as this is a cooperative process.

Mr. Snow said he took offense to this discussion. Of all the things the Board of Supervisors has to review and make decisions on, how did this particular section come up for discussion? He said his office is an "open book" and if Board members have questions, they should ask. Why is this being discussed in public?

Mr. Frydl did not think Mr. Snow would prefer the Board have this conversation without him being present. Also, the Commissioner's Office does not have a forum to allow the public to be informed. Having this conversation in a public setting allows everyone to see and hear the same thing. It also gives citizens an opportunity to evaluate Board members who can also be voted out of office. This process provides more open government and better understanding of issues by citizens.

It was the consensus of the Board to allow time for further review of this section and to discuss again at a later date after the budget process.

RE: GREENE COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES – ESTABLISHMENT OF

Ms. Melissa McDaniel, Emergency Management Coordinator, was present to discuss the establishment of a County Department of Emergency Medical Services. She said she was asked to coordinate efforts for an EMS license for career staff personnel. The application has been submitted to office of EMS and an inspection is scheduled for next Tuesday. A resolution to establish the department, an Operational Medical Director Agreement and Local Emergency Medical Services Response Plan need to be approved by the Board.

Dr. Perina has agreed to be Operational Medical Director for the Department. She has reviewed the agreement and has no issues with it.

The Greene County Rescue Squad is aware of what is being done. Ms. McDaniel said she has met with the Captain several times and told the Squad that this in no way changes or alters the volunteer rescue squad. Her recommendation is to approve all three items and move forward with the inspection next week.

Mr. Lamb questioned two squad crews on duty from 6:00 a.m. to 6:00 p.m. Ms. McDaniel said there are also two crews from 6:00 p.m. to 6:00 a.m. Volunteers supplement when they can.

Mr. Peyton noted the County is paying a staffing supervisor and it is that person's responsibility to schedule crews to ensure adequate coverage.

Mr. Cox expressed appreciation to the volunteer members of the Rescue Squad for many years of service. The County entered into an agreement with Medic 5 (UVA) which has worked out very well and is at the point now of staffing crews 24/7.

Mr. Clarke questioned the composition of the Department and noted the OMD Agreement should be with the County. Who acts on behalf of the Department? He suggested the addition of wording - "the department which shall consist of....." - to the resolution.

Upon motion by David Cox and unanimous vote, the Board approved the following (with clerical corrections):

- Resolution to establish the Greene County Department of Emergency Medical Services (See Attachment "A")
- Operational Medical Director Agreement (See Attachment "B")
- Local Emergency Medical Services Response Plan (See Attachment "C")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

Mr. Frydl said the Board fully supports and appreciates the volunteers on the Rescue Squad.

RE: EROSION AND SEDIMENT CONTROL – STORM WATER MANAGEMENT REGULATIONS

Mr. Svoboda said staff has been working on the State mandate to develop a local storm water program that meets the requirements of the revised VA storm water law and regulations. The Rappahannock-Rapidan Regional Commission (RRRC) and the Culpeper Soil and Water Conservation District (CSWCD) are providing technical assistance to the County as part of the Regional Storm Water Grant. There is an April 1, 2013 deadline to submit a draft ordinance, fee and staffing plan.

Mr. Svoboda said staff is looking for direction from the Board in applying for a one year extension and guidance on the following:

- low impact development (LID)
- stream buffers
- fee structure

Mr. Dan Ratzlaff, Erosion and Sediment Control Administrator, briefly reviewed a spreadsheet of proposed required fees. Currently, there is no fee assessed by the County or State for any land disturbance less than 1 acre. The State required fee after adoption of storm water program for disturbance of less than 1 acre that is part of a common plan of development or subdivision will be \$81. The recommended fee for the County is \$209 with \$81 going to the State. The fee for 1 acre to 5 acres of land disturbance is recommended at \$2,700 (\$1,944 County fee and \$756 State fee). The County can charge more or less but it has to be approved by the State.

Mr. Ratzlaff said there are certain exemptions one of which is a single family residence with land disturbance of less than 1 acre.

The State recommendation of fees is because localities will have to maintain records indefinitely of the condition of every permanent bmp storm water facility constructed. Minimum requirements for performance standards and maintenance to specific criteria will need to be documented. Reports can be collected from a third party or from the owner of property but the County will still need to collect, record and submit to DCR annually.

Mr. Frydl asked if the County would still be responsible for the review and verification of third party records. Mr. Ratzlaff said the County would need to review information submitted.

There are four categories in the storm water management plan: administration, plan review, enforcement and inspections. The staffing plan could use existing employees or a combination of existing employees plus third party agency like CSWCD.

Mr. Lamb said the bottom line is that taxpayers are paying for this program. Who could afford to build a house with these fees?

Mr. Peyton said it appears the County is going to be a collection agency for the State. He felt localities should work together to come up with a broad scope of how to handle this program. Fees should be comparable to surrounding localities.

Mr. Svoboda said staff is asking for authorization to apply for an extension.

Mr. Cox said he would like an estimate from staff as to the cost to administer this program. Mr. Ratzlaff said the RRRC is spearheading the program for localities. Data to make a funding and staffing plan for Greene County is being reviewed. Should have results in early March.

It was the consensus of the Board to start with State required fee and add an amount to cover program costs.

Low impact development (LID) measures are storm water features used on site which could include landscaping, mulch beds, rain gardens, filter strips, ditches or any type of bmp that is environmentally friendly. Guilford Farms and Wexford Subdivisions would be examples. Each lot has its own individual management practice specific to that particular lot to reduce runoff from all impervious surfaces like rooftop/driveway and channels runoff into a storm water facility, rain garden, ditch, mulch bed, etc. so it can recharge into the ground.

Mr. Ratzlaff said this is a great concept but he did not know if the Board would want to make it mandatory. He suggested the County could offer a discount on permit fees if developer agrees to put in LID features.

Mr. Frydl said the new VA storm water management program mandates a lot of bmp's when there is land disturbance. Mr. Ratzlaff said there is a list of bmp's that the State has approved for use that meets new criteria. The new regulations require everyone to use same methodology which is the runoff reduction method. Mr. Frydl agreed with the possibility of an incentive program for the use of LIDs. He did not agree that LID's should be mandatory.

Mr. Deane questioned why the County has to pay money when all these measures will be used to prevent runoff.

Fees are based on the size of land disturbance, not the size of the lot. Mr. Ratzlaff felt the proposed County fee of \$209 could be reduced significantly which would help homeowners.

It was the consensus of the Board that LID not be mandatory. The Board agreed to have staff research incentives for LID.

Stream buffers were discussed next. Mr. Lamb said a fence can be put right along the edge of a stream now. Mr. Svoboda said agricultural exemptions would apply if written into the storm water ordinance. However, if it is written in Zoning Ordinance, the option is it could or may apply depending on certain state code sections.

Mr. Svoboda said the County has protection in place for water sources such as streams, rivers or impoundments. It can be noted in the draft submission that the Board is discussing buffers but has not made a decision.

Mr. Peyton asked if the Town of Stanardsville is involved in this. Mr. Svoboda said the Town does not have a direct discharge and there are certain exemptions for towns.

It was the consensus of the Board to authorize staff to apply for an extension, include voluntary LID with incentives, working on stream buffers and fee schedule. Staff will compare with other localities once information is received from RRRC.

RE: HEALTH DEPARTMENT REPAIRS

Mr. Steve Borders, Building Official, said the County has a lease agreement, which expires February, 2013, with the State Health Department for the building. The State has requested repairs be made to the facility.

Mrs. Tracy Morris, Finance Director said the Board would need to approve repairs and appropriation of funds.

Mr. Deane questioned who has paid for maintenance to date. Mrs. Morris said the County owns the building and is responsible for maintenance and repairs. It was noted a new roof was recently installed. Mr. Deane said staff has also requested the carpet be cleaned. Mrs. Morris noted carpet cleaning is routine maintenance.

It was the consensus of the Board to approve the repairs/maintenance at the Health Department Building. It was noted this project will require four bids from contractors.

RE: MATTERS FROM PUBLIC

LAND USE

Mr. Carl Schmitt said the purpose of revalidation is to verify that landowners qualify for the program. Otherwise, the County is losing tax revenue. It's not a matter of \$2 fee offsetting administrative costs. He suggested the answer would be some sort of progressive inspection.

STORM WATER PROGRAM

Mr. Schmitt said he understood and agreed with debate regarding a reasonable fee. He suggested, when asking DEQ for an extension, it be noted the County is conducting research and has a lot of work to do. Don't have final answer but for now we are using what the State suggested.

In regards to buffers, Mr. Schmitt said a 100 foot buffer was included in the layout for the reservoir when land was purchased.

Mr. Brian Higgins, Piedmont Environmental Council, suggested buffer width averaging be considered. This not only gives the developer flexibility but ends up with a better ecological function.

CONGRESSMAN HURT

Mr. Scott Leake, representative of Congressman Hurt, was present. He said Congressman Hurt is ready to assist the County with any Federal matters.

RE: CONSENT AGENDA

Upon motion by David Cox and unanimous vote, the Board approved the following items on the consent agenda:

- Minutes of January 8, 2013 meeting
- Minutes of January 15, 2013 meeting
- Minutes of January 22, 2013 meeting

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Clarence Peyton	-	Yes

Motion carried.

RE: OTHER MATTERS FROM THE BOARD

ZONING

Mr. Lamb wanted to discuss the issue of brokerage facilities in the agricultural district.

Mr. Svoboda said the Zoning Ordinance does not allow brokerage facilities in the agricultural district. This prohibits bringing a product to property to stockpile and then redistributing it. The stockpiling of a product is allowed if it is from animals on your farm.

Mr. Lamb asked about fire wood. He suggested an evaluation of each situation and the requirement for a special use permit be considered.

Mr. Frydl noted the work program for the Planning Department will be reviewed next month and this can be discussed at that time.

REGIONAL JAIL

Mr. Peyton noted the proposed budget for the Regional Jail includes an increase of approximately \$328,000.

RRBC

Mr. Frydl said he received an email from Ms. Middleton of RRBC with updated information regarding low impact development and stream buffers.

SCHOOL BOARD MEETING

Mr. Frydl noted the School Board will hold a meeting tomorrow night to discuss the process of hiring a new Superintendent and the FY 14 budget. The School Board is looking at cuts of \$700,000, even with level funding from the County, due to new cuts from State and Federal governments. There will be impacts on personnel.

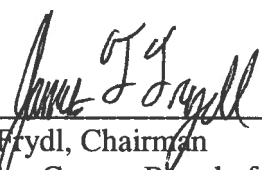
PERSONNEL HIRING POLICY

Mrs. Morris said she had presented a revised memo to the Board for review regarding the hiring of personnel. The filling of vacant positions currently in the budget may be approved by the Finance Director. Any new positions or changes would have to be approved by the Board of Supervisors.

It was the consensus of the Board to approve the memo as presented.

RE: CONTINUED MEETING

The meeting ended at 10:38 p.m. The next scheduled meeting of the Board of Supervisors will be on Tuesday, February 26, 2013 at 3:00 p.m. in the County Meeting Room.



Jim Frydl, Chairman
Greene County Board of Supervisors

**RESOLUTION FOR THE APPROVAL
OF THE
GREENE COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES**

WHEREAS, the Board of Supervisors of the County of Greene, Virginia wishes to establish the Greene County Department of Emergency Medical Services to provide ground transport to all Basic Life Support (BLS) and Advanced Life Support (ALS) requests, with the ability to bill for service; and

WHEREAS, the Board of Supervisors of the County of Greene, Virginia, acknowledges the compelling need for ground transport at the BLS and ALS levels to serve the Greene County region to include the Town of Stanardsville and mutual aid requests; and

WHEREAS, the Board of Supervisors of the County of Greene, Virginia, has contracted for such career services with the University of Virginia Medical Center during the following time frames:

- ALS Ambulance – 6AM until 6PM; 7 days a week
- ALS Ambulance – 6AM until 6PM; 7 days a week
- ALS Ambulance – 6PM until 6AM; 7 days a week
- ALS Ambulance – 6PM until 6AM; 7 days a week

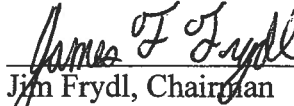
WHEREAS, there are three (3) designated hospitals / emergency rooms within our region that are designated for transports:

- University of Virginia Medical Center
- Martha Jefferson Hospital
- Martha Jefferson Hospital Emergency Department at Proffit Road

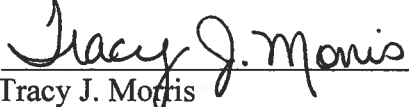
WHEREAS, by establishing the formation and operation of an Emergency Medical Services ground transport at the BLS and ALS levels, continuous capability can be established and can be operational immediately; and

WHEREAS, from this date forward, the Greene County Department of Emergency Medical Services has the authority to utilize Greene County Rescue Squad assets including vehicles, equipment, squad building, and Federal Communications Commission assigned communications channels, in conjunction with their daily duties and responsibilities as stated in the Mutual Aid Agreement for Greene County dated July 9, 2012;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Greene, Virginia, through the adoption of this resolution recognizes that the operation of an Emergency Medical Service with ground transport capabilities at the Basic Life Support and Advanced Life Support levels will be established as an agency under the Greene County Department of Emergency Medical Services, which shall consist of Medic V contractual employees from the University of Virginia Hospital, and as an Emergency Medical Services Agency within the County of Greene, Virginia.

 2/13/13

Jim Frydl, Chairman
Greene County Board of Supervisors

Attest: 

Tracy J. Morris
Deputy County Administrator

**Emergency Medical Services
OPERATIONAL MEDICAL DIRECTOR AGREEMENT**

The parties listed below agree to abide by this document and the provisions set forth. By signing below, Dr. Debra Perina, MD and the County of Greene, Virginia agrees to the following:

The Operational Medical Director (OMD) for Greene County will act in the capacity of OMD for this agency. The OMD will have ultimate authority over technicians certified to practice under her license. In conjunction with the agency, the OMD will ensure all technicians are properly trained and certified in compliance with all Virginia EMS Rules and Regulations (12-VAC5-31) as well as any additional training as required by the OMD or this agency. The OMD will also assure that any regional requirements to practice are met. The OMD and the agency will assure that agency personnel only provide emergency medical care and participate in associated training programs while acting under the authority of the OMD's medical license and within the scope of the EMS agency license in accordance with Virginia's Rules and Regulations.

The OMD and the agency operate in a coordinated effort regarding agency personnel having direct access to the OMD for discussion of issues relating to the provision of patient care, application of patient care protocols, operation of EMS equipment utilized by the agency and training issues.

The OMD and the agency will establish and perform periodic and methodical run reviews for quality assurance and adherence to medical protocols. The OMD performs weekly reviews of all incidents and provides feedback; one on one quality assurance reviews are conducted when applicable.

The OMD and the agency will establish a plan for addressing disciplinary actions of technicians, relating to patient care issues. This plan will establish how the OMD is notified of situations, investigation into such situations and resolution to such situation. The plan will define when the Office of EMS is notified of violations of EMS Rules and Regulations. The plan will be consistent with Virginia EMS Rules and Regulations. Disciplinary actions are identified in the University of Virginia Medical Center Human Resources Policy NO. 701 / Employee Standards of Performance.

A minimum of thirty (30) days written notice shall be required from the OMD or the agency regarding termination of services.

Operational Medical Director Signature

Board of Supervisors, Chairman

Date

Date

Greene County Local Emergency Medical Services Response Plan

PURPOSE:

This document is implemented to provide the necessary basis for coordination of emergency responses in the County. This document will serve as both operational and administrative guidelines.

ORIGIN:

The Virginia Emergency Medical Services Regulations from the Virginia Office of Emergency Medical Services (EMS) and the Virginia Department of Health require the designated response agencies of Greene County (Stanardsville Volunteer Fire Company, Ruckersville Volunteer Fire Company, Dyke Volunteer Fire Company, Greene County Volunteer Rescue Squad, and the Greene County Department EMS) to develop a written local EMS response plan.

CONTENT:

What is EMS?

Emergency Medical Services (EMS) is a specially organized system that provides personnel, facilities and equipment for the effective and coordinated delivery of emergency medical services within a geographical area. An effective EMS system involves many different agencies and organizations working together to provide rapid emergency medical response, treatment and transport to those in need of immediate medical attention. Agencies responsible for providing EMS include dispatch center, public safety agencies, fire department, ambulance services, hospitals and specialty care centers.

Delivery of EMS Services

EMS services are typically provided in response to a medical emergency reported through the 911 system. A 911 call placed from any telephone (wireline and wireless) is automatically routed to the appropriate designed Public Safety Answering Point (PSAP). There is one (1) PSAP in Greene County operated and located at the Greene County Sheriff's Office. A communications officer determines the nature of the emergency (law enforcement assistance, fire suppression or medical assistance) and dispatches the appropriate personnel.

All communications personnel are trained as Emergency Medical Dispatchers. Once the nature of the medical emergency is determined, the call is prioritized, appropriate personnel and equipment are dispatched and pre-arrival instructions are given, if applicable.

The initial response to a life threatening medical incident includes both fire and rescue personnel. The locations of fire stations throughout the county enable fire personnel to make a rapid initial response. This is not applicable to Dyke Volunteer Fire Department's first due area with the exception of cardiac/respiratory arrest call types (Stanardsville and Ruckersville Volunteer Fire

Companies respond into their first due area for those specific call types); as Dyke Volunteer Fire Company is currently not a licensed first responder agency.

Ambulance response is provided by the Greene County Volunteer Rescue Squad and the Greene County Department of Emergency Medical Services. All ambulances are staffed by a minimum of two (2) certified providers and/or one (1) certified provider and (1) certified driver. Providers operate under our Operational Medical Director's (OMD) license and approved Thomas Jefferson Emergency Medical Services Council's protocols. EMS providers utilize these protocols during medical responses, during their daily responsibilities and must always function within their scope of practice per training level.

Medical care delivered by providers in the field is accomplished primarily through standing orders; however, some medications or procedures require the provider to contact the base hospital physician for consultation. Unstable patients are taken to the closest most appropriate hospital, which may include a receiving hospital, trauma center, burn center, or pediatric facility. Stable patients may be taken to the facility of their choice. There are a total of three (3) receiving hospitals, one (1) of which serves the area as a trauma and burn center. Medical helicopter service is available from several different providers for our area as well.

Designation of Emergency Response Agencies by Boundaries

1. Stanardsville District ~ Stanardsville Volunteer Fire Company
 - Fredericksburg Road / Spotswood Trail Area and West
 - Twin Lakes Area and West
 - Spotswood Trail to Rockingham
2. Ruckersville District ~ Ruckersville Volunteer Fire Company
 - Fredericksburg Road / Spotswood Trail Area and East
 - Twin Lakes Area and East
 - Seminole Trail Area
3. Dyke District ~ Dyke Volunteer Fire Company
 - Celt Road / Amicus Road Area and Southwest
 - Dyke Road / Snow Mountain Road Area and Southwest
 - Dyke Road / Mission Home Area to Albemarle
4. Greene County Volunteer Rescue Squad and Greene County Department of EMS personnel respond to all medical incidents within Greene County.
5. The County of Greene is bounded by Albemarle, Madison, Orange, Rockingham, and Page Counties. All agencies provide mutual aid support when staffing levels permit and/or based on availability of personnel.

Standards

GCEMS Mobilization Standard = 4 minutes

- Elapsed time in minutes between the dispatch time of GCEMS and the responding time (the wheels of the vehicle start moving)

GCRS Volunteer Ambulance Mobilization Standard = 4 minutes

- Elapsed time in minutes between the dispatch time of the GCRS agency and the responding time (the wheels of the vehicle start moving)

GCEMS and GCRS Ambulance Responding Interval Standard = 20 minutes

- Elapsed time in minutes between the dispatch time and the arrive on scene time (the wheel on the vehicle stop moving)
- This interval will be complied with on a 90% or higher basis within its primary service area (County of Greene)

NOTE: Response times may increase if assigned duty crews are dedicated to emergency incidents and additional off-duty personnel respond from their private residence(s) to assist.

Alert of Extrication Equipment

All three (3) volunteer fire companies possess the appropriate equipment regarding the extrication of pinned and/or trapped patient(s). On incidents reporting possible or confirmed entrapment, all three (3) companies will be dispatched. Cancellation will only occur once the patient(s) have been removed from the wreckage.

Staffing Assignments

- ALS Ambulance – 6AM until 6PM; 7 days a week (GCEMS)
- ALS Ambulance – 6AM until 6PM; 7 days a week (GCEMS)
- ALS Ambulance – 6PM until 6AM; 7 days a week (GCEMS)
- GCRS Volunteer Staffing – when available

Documentation of Compliance

The Station/Agency Leadership will be responsible for quarterly reviews of compliancy issues, standards, and/or exceptions to the established EMS response capability and time interval standards. The results of these reviews will be provided to the local OMD and to the Greene County Emergency Services Manager from each agency at the first of every month. The Emergency Services Manager will be responsible for providing a report to the Greene County Board of Supervisors for analysis.

(Name, Title, Date) Stanardsville Volunteer Fire Company

(Name, Title, Date) Ruckersville Volunteer Fire Company

(Name, Title, Date) Dyke Volunteer Fire Company

(Name, Title, Date) Greene County Volunteer Rescue Squad

(Name, Title, Date) Greene County Department of EMS

(Name, Title, Date) Greene County Office of Emergency Services

(Name, Title, Date) Chairman, Greene County Board of Supervisors