

January 14, 2014

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, JANUARY 14, 2014 AT 6:30 P.M. IN THE COUNTY MEETING ROOM.

Present were: Jim Frydl, Chairman
 David Cox, Vice Chairman
 Eddie Deane, Member
 Davis Lamb, Member
 Bill Martin, Member
 John C. Barkley, County Administrator
 Ray Clarke, County Attorney
 Patti Vogt, Deputy Clerk

RE: ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Mr. John Barkley, County Administrator, opened the meeting and asked for nominations for Chairman. Mr. Cox nominated Mr. Lamb. Mr. Deane nominated Mr. Frydl.

Mr. Lamb seconded the nomination made by Mr. Cox.

Mr. Barkley then polled the Board regarding the nomination of Mr. Lamb as Chairman.

Recorded vote:	David Cox	-	Yes
	Jim Frydl	-	No
	Eddie Deane	-	No
	Davis Lamb	-	Yes
	Bill Martin	-	No

Mr. Martin seconded the nomination made by Mr. Deane.

Mr. Barkley then polled the Board regarding the nomination of Mr. Frydl as Chairman.

Recorded vote:	David Cox	-	No
	Jim Frydl	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	No
	Bill Martin	-	Yes

Mr. Frydl was elected as Chairman for calendar year 2014.

Mr. Frydl, Chairman, asked for nominations for Vice Chairman. Mr. Lamb nominated Mr. Cox. Mr. Deane nominated Mr. Lamb.

Mr. Cox seconded the nomination made by Mr. Lamb.

The Chairman then polled the Board regarding the nomination of Mr. Cox as Vice Chairman.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	No
	Davis Lamb	-	Yes
	Bill Martin	-	No

Mr. Cox was elected as Vice Chairman for calendar year 2014.

RE: EXECUTIVE SESSION

Upon motion by Davis Lamb and unanimous vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

1) MATTERS PERTAINING TO THE GREENE COUNTY RESCUE SQUAD

Virginia Code References

2.2-3711 A.3: Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property

2.2-3711 A.7: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

2) APPOINTMENTS – SOCIAL SERVICES BOARD, PLANNING COMMISSION, JEFFERSON AREA BOARD FOR AGING, AND JEFFERSON-MADISON REGIONAL LIBRARY

Virginia Code References

2.2-3711 A.1: Appointment of specific public officers, appointees, or employees of public body.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

Upon motion by Davis Lamb and unanimous vote, the Board returned to Open Session.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

By unanimous vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session were discussed.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: APPOINTMENTS TO SOCIAL SERVICES BOARD

Upon motion by Eddie Deane and unanimous vote, the Board reappointed Ms. Susan Gibbs and Mr. Larry Miller to the Greene County Social Services Board.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: OPEN MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence in memory of State Trooper Michael Phillippi who was killed in the line of duty recently.

RE: APPROVAL OF BY LAWS AND YEARLY CALENDAR

Mr. Deane noted the By Laws indicate the meetings will begin at 5:30 p.m. Most meetings have started at 6:30 p.m.

Upon motion by David Cox and unanimous vote, the Board approved the By Laws with the change regarding the start time of meetings at 6:30 p.m. at the discretion of the County Administrator. (See Attachment "A")

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

Upon motion by Davis Lamb and unanimous vote, the Board approved the yearly calendar as presented. (See Attachment "B")

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: LIAISON FUNCTIONS

After review and discussion, the Board, upon motion by David Cox and unanimous vote, approved the liaison functions as revised. (See Attachment "C")

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: ANNUAL UPDATE BY PVCC

Mrs. Laila Bare, local representative on the PVCC Board and current Chairperson, said she has served ten years on the PVCC Board and her term will expire in June. She said it has been an honor to serve in this capacity and complimented President Friedman on being an exemplary leader.

Dr. Frank Friedman, President of Piedmont Virginia Community College, was present to provide the annual update on activities.

There are a total of 545 Greene County students enrolled at PVCC. Of that number, 475 are part-time and 70 are full time.

There are 212 students attending the Eugene Giuseppe Center with a total of 409 enrollments in 26 courses. The courses are mostly general education. There are 224 students from Greene participating in Credit Distance Learning Courses and 135 high school students are in the dual enrollment program.

The Early College program has 21 10th graders enrolled. If these students complete the program, they will graduate from high school with an associate degree.

Dr. Friedman briefly spoke on a proposed project for a student success center as there is insufficient space for students. Delegate Landes and Senator Hanger are supporting a bill for funding.

Mr. Frydl commented on partnership with ODU. Dr. Friedman said ODU has started offering classes at the Giuseppe Center this semester.

Mr. Frydl also suggested the PVCC Giuseppe Center and Greene County Branch of the Jefferson-Madison Regional Library discuss the coordination of service hours.

RE: GRANT APPLICATION FOR SCHOOL RESOURCE OFFICER

Ms. Debbie Brown, Compliance Coordinator Title IX and Director of Personnel for Greene County Schools, was present to request authorization to submit a grant application to the Virginia Department of Criminal Justice Services for a School Resource Officer to be positioned at Ruckersville Elementary School.

There is a required match of approximately \$23,000 for this one year grant. The local match will be funded through the Sheriff's Office and School budgets. The deadline for submission is tomorrow.

Upon motion by David Cox and unanimous vote, the Board approved the request for authorization to apply for grant funds.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: CONSENT AGENDA

Upon motion by Davis Lamb and affirmative vote, the Board approved the following item on the consent agenda:

- Minutes of December 10, 2013 meeting.

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Abstained
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Abstained

Motion carried.

Mr. Cox abstained as he was not present at the December 10th meeting. Mr. Martin's term on the Board had not started.

Upon motion by Davis Lamb and unanimous vote, the Board approved the following item on the consent agenda:

- Resolution authorizing the application for State Aid to Public Transportation. (See Attachment "D")

Recorded vote:	Jim Frydl	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Yes
	Davis Lamb	-	Yes
	Bill Martin	-	Yes

Motion carried.

RE: OTHER MATTERS FROM THE BOARD

Mr. Frydl commented on the situation at the schools with bomb threats. He complimented the Sheriff's Office for an excellent job with the investigation and also School staff, Rescue Squad and Fire Departments.

Mr. Frydl noted the Board of Supervisors will hold a budget workshop meeting with the School Board on January 28 at 5:30 p.m. in the County Meeting Room.

Mr. Frydl briefly reviewed figures regarding enrollment, school staff and budgets. He noted enrollment increased by 10% since the 09-10 school year while staff has been cut by 6%, and the budget has only increased by 1.2%. The Schools are serving more students with less staff. Mr. Frydl said School staff has worked on a more easy to understand budget.

RE: CONTINUED MEETING

The meeting ended at 9:03 p.m. The next scheduled meeting of the Board will be on January 28 beginning with the budget workshop with the School Board at 5:30 p.m. in the County Meeting Room.



Jim Frydl, Chairman
Greene County Board of Supervisors

GREENE COUNTY BOARD OF SUPERVISORS

BYLAWS

SECTION 1 -- PURPOSE AND BASIC PRINCIPLES

Section 1-1 Purpose of Bylaws and Rules of Procedure

- A. To enable County government to transact business expeditiously and efficiently;
- B. To protect the rights of each individual;
- C. To preserve a spirit of cooperation among Board members; and
- D. To determine the pleasure of the Board on any matter.

Section 1-2 Five Basic Principles Underlying Bylaws and Rules of Procedure

- A. Only one subject may claim the attention of the Board at one time;
- B. Each item presented for consideration is entitled to full and free discussion;
- C. Every member has rights equal to every other member;
- D. The will of the majority must be carried out, and the rights of the minority must be preserved;
- E. Board members should work as a collaborative body to promote effective government.

SECTION 2 -- MEETINGS

Section 2-1 Regular Meetings

- A. There will be a regular monthly meeting on the second Tuesday of each month at 6:30 p.m. and continued meetings on the fourth Tuesday of each month at 6:30 p.m. The meetings will be held at the County Administration Building located at 40 Celt Road, Stanardsville, VA 22973. A yearly calendar will be developed at the annual organizational meeting.
- B. When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held on the following business day.
- C. The Chairman may cancel a Board meeting due to an emergency. For other changes to the schedule, timing or location of a Board meeting the Chairman will consult with other Board members and obtain a majority consensus for the change.

Section 2-2 Special Meetings

- A. The Board may hold such special meetings, as it deems necessary, at such times and places as it may find convenient; and it may adjourn from time to time. The Chairman or two (2) or more members may call a special meeting of the Board in such a manner as prescribed by Section 15.2-1418 of the Code of Virginia (1950), as amended. Only matters specified in the notice shall be considered unless all of the members of the Board are present. Where a special meeting has been called the Board shall give to the media and general public such notice of the time, place and purpose of the meeting as is feasible. A quorum is required.

Section 2-3 Annual Organizational Meetings

- A. The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. The County Administrator shall preside during the election of the Chairman of the Board.
- B. The Chairman shall be elected at the annual meeting for a term of one year. The Chairman may succeed himself/herself in office.
- C. Following the election of the Chairman, he/she will assume the chair and conduct the election of the Vice Chairman.
- D. Following the election of the Vice Chairman, the Board shall:
 - 1. Adopt the yearly calendar for Board meetings.
 - 2. Adopt its Bylaws.
 - 3. The Chairman shall accept Board appointments for liaison assignments as required.

Section 2-4 Quorum and Method of Voting

- A. At any meeting, a majority of the Supervisors shall constitute a quorum. All questions submitted to the Board for decision shall be determined by a recorded roll call voice vote.
- B. Members abstaining shall state for the record their reason for abstaining.
- C. A tie vote fails.

Section 2-5 Board to Sit In Open Session

- A. The Board shall sit in open session and all persons conducting themselves in an orderly manner may attend the meetings; provided, however, the Board may conduct Closed Meetings as permitted under the Virginia Freedom of Information Act.

Section 2-6 Closed Meetings

- A. Closed Meetings may only be convened in conformance with Section 2.2-3711 of the Code of Virginia (1950), as amended.
- B. No resolution, ordinance, rule, contract, regulation or motion agreed to in a Closed Meeting shall become effective until the Board reconvenes in an open session and takes a vote of the membership on such resolution, ordinance, rule, contract or regulation or motion which shall have its substance reasonably identified in the open meeting.

- C. At the conclusion of a Closed Meeting, the Board shall reconvene in open session immediately thereafter and shall take a roll call vote certifying that to the best of each members' knowledge:
1. Only public business matters lawfully exempted from open session requirements were discussed; and
 2. Only public business matters identified in the motion convening the Closed Meeting were heard, discussed or considered.
- Any member who believes that there was a departure from the above requirements shall so state prior to the vote, indicating the substance of the departure that, in his/her judgment, has taken place.
- D. The Board may permit non-members to attend a Closed Meeting if their presence will reasonably aid the Board in its consideration of an issue.

SECTION 3 -- OFFICERS

Section 3-1 Chairman and Vice Chairman

- A. The Chairman shall preside over all meetings of the Board of Supervisors. The Chairman shall appoint Board members to serve in liaison roles as established by the Board of Supervisors at the Board's annual organizational meeting. Upon the death, resignation or other permanent disability of the Chairman to fulfill the duties of his office, the Board shall elect a new Chairman at its next regularly scheduled meeting or as soon thereafter as possible.
- B. The Vice-Chairman shall preside over all meetings of the Board of Supervisors when the Chairman is unable to attend or in absence of a Chairman due to death, resignation or permanent disability until the Board elects a new Chairman in accordance with Section 3-1.A.

Section 3-2 Clerk

- A. The Clerk of the Board shall be the County Administrator. The County Administrator may appoint one or more members of the County staff to serve as Deputy Clerk of the Board.

Section 3-3 Parliamentarian

- A. The County Attorney shall serve as the Parliamentarian for the purpose of interpreting these Bylaws and Rules of Procedure and Robert's Rules of Order as may be directed by the Chairman, or as required as a result of a point of order raised by any one or more Board members. If the County Attorney is unavailable, the County Administrator shall serve as the Parliamentarian.

Section 3-4 Preservation of Order

- A. At meetings of the Board, the presiding officer shall preserve order and decorum.
- B. The Board encourages citizens to work through problems at the department and/or administrative levels before coming to the Board.
- C. Board meetings should not be used as a forum for political activity or campaigning.

- D. The Board will focus on issues and avoid making public comments about individuals, staff members, fellow Board members, community residents or media representatives.

SECTION 4 -- CONDUCT OF BUSINESS

Section 4-1 Public Hearings

- A. Public hearings are held as required to receive community input and citizen comment.
 - 1. Sign-up sheets will be made available for those who wish to address the Board.
 - 2. Time limits will normally be set for each speaker. Time limits will be set by the Chairman. Each speaker will be allocated two minutes or longer, depending on the number of speakers to address the Board and time available.

Section 4-2 Matters From the Public

- A. Procedures for matters from the public are as follows:
 - 1. Speakers must sign up prior to the beginning of the meeting, stating their name, address, phone number and topic of concern on a sheet placed at the doorway of the meeting room.
 - 2. Speakers are allowed two (2) minutes of time or longer based on Chairman's discretion.
 - 3. Speakers must adhere to the topic stated on the sign-up sheet.
 - 4. Chairman will monitor/control time and conduct during this period.

Section 4-3 Consent Agenda

- A. The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of any Board member present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.
- B. The consent agenda for approval of minutes and other routine matters will be considered just prior to other matters from the Board.

Section 4-4 Other Matters from the Board

- A. The Board will follow the procedure of taking no action on items introduced at the table under the category of other matters from the Board members or the County Administrator. If an item is presented for the first time during the course of business by Board members or the County Administrator, any action will be deferred until the next meeting of the Board. Exception will be made by unanimous consent of the Board.

Section 4-5 Motions

- A. No motion shall be discussed prior to being duly seconded in accordance with these Bylaws. A motion on the floor will die for lack of a second.
- B. A substitute motion may be made by any member to any motion properly on the floor. Once seconded, the substitute motion shall take precedence and all debate or action on the existing

motion shall cease until the substitute motion is decided. Debate on a substitute motion is permissible. If the substitute motion is passed by a majority vote of the members then present, the original motion is supplanted by the substitute motion. A second substitute motion can be made only after the first substitute motion is decided by vote of the Board. No more than two substitute motions may be made on any agenda item.

C. No Board member shall abstain from any vote unless there is a conflict of interest.

D. In accordance with the Code of Virginia, a recorded affirmative vote of a majority of the entire Board shall be required to pass any ordinance or resolution imposing taxes, authorizing the borrowing of money, or appropriating funds in excess of \$500.00.

Section 4-6 Supplemental Appropriations

A. Supplemental appropriation requests of local funds will require a second reading.

Section 4-7 Amendment of Rules

A. These Bylaws may be amended by majority vote of the entire membership.

Section 4-8 Robert's Rules of Order

A. The proceedings of the Board, except as otherwise provided in the Bylaws and Rules of Procedure and by applicable State law, shall be guided by Robert's Rules of Order.

SECTION 5 -- AGENDA

Section 5-1 Preparation

A. The Chairman and the County Administrator will set the agenda for meetings. Any Board member can add an item to the agenda, coordinating with the Chairman and the County Administrator to determine when the matter will be scheduled for Board consideration.

B. Items requested to be on the agenda must be submitted in writing eight (8) working days prior to the meeting to allow for distribution of agenda to the media and for circulation of packet to the Board members. All correspondence addressed to the Chairman and/or to Board Members, that is included in the Board packet, must provide a telephone number and a return address. Individuals and/or departments wishing to provide information to the Board after the stated deadline will be required to mail such information directly to the mailing addresses of individual Board Members with a copy to the County Administrator's Office.

C. The Board will not address questions or issues raised by citizens at the meeting unless the item is already on the agenda or listed under matters from the public. Persons wishing to appear before the Board are directed to contact the County Administrator or Board Clerk, to be placed on the agenda.

D. The Clerk of the Board shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public in the Office of the County Administrator. The Clerk shall also have copies available at each meeting. The Clerk shall post the agenda in such public places in the County as shall give the public as much notice of the agenda as is feasible.

Section 5-2 Comments, Queries of Board Members

- A. Board members are to observe the following rule during the discussion of agenda items and public hearings:
 - 1. Comments of Board members must be constructive and germane to the subject at hand.
 - 2. The Chairman rules other comments out of order.

SECTION 6 -- BOARD APPOINTMENTS

Section 6-1 Board of Supervisors Liaison Appointments

- A. The Board, by majority vote, may establish Board liaison positions for departments, committees, partnerships, and other boards as required.
- B. The role of the liaison is to facilitate communication. The liaison will report on matters that may come before the Board or could have a future impact on the Board, staff and citizens of Greene. The liaison as an individual has no authority to act for the Board unless given that authority by majority vote during an established regular meeting.

Section 6-2 Citizen Appointments

- A. All appointments of citizens, other than members of the Board of Supervisors, shall be made by a majority vote of Board members present.

SECTION 7 – GENERAL OPERATING POLICY

Section 7-1 Actions by Individual Members of the Board

- A. Board members will refrain from taking individual actions that require expenditure of public funds or significant staff time regarding matters not in furtherance of Board action.
- B. In responding to questions from the media and citizens, Board members shall not speak for the entire Board without authorization or make any comment on executive session matters as pursuant to Section 2.1-344 of the Code of Virginia. The media should be referred to the Chairman or the County Administrator regarding any official action of the Board.

Board of Supervisors Meeting Schedule

January thru December, 2014

January 14, 2014	- Regular Meeting
January 28, 2014	- Continued Meeting
February 11, 2014	- Regular Meeting
February 25, 2014	- Continued Meeting
March 11, 2014	- Regular Meeting
March 25, 2014	- Continued Meeting
April 8, 2014	- Regular Meeting
April 22, 2014	- Continued Meeting
May 13, 2014	- Regular Meeting
May 27, 2014	- Continued Meeting
June 10, 2014	- Regular Meeting
June 24, 2014	- Continued Meeting
July 8, 2014	- Regular Meeting
July 22, 2014	- Continued Meeting
August 12, 2014	- Regular Meeting
August 26, 2014	- Continued Meeting
September 9, 2014	- Regular Meeting
September 23, 2014	- Continued Meeting
October 14, 2014	- Regular Meeting
October 28, 2014	- Continued Meeting
November 12, 2014*****	- Regular Meeting
December 9, 2014	- Regular Meeting

*****Meeting moved from Tuesday to Wednesday

Jim Frydl

- Rapidan Service Authority
- Rivanna River Basin Commission
- School Board
- Workforce Development Board

David Cox

- Culpeper Soil and Water Conservation District
- Workforce Development Board (alternate)

Eddie Deane

- Jefferson Area Board for Aging
- Parks and Recreation Board
- Rivanna River Basin Commission
- Social Services Board

Davis Lamb

- Agricultural & Forestal District Advisory Committee
- Board of Zoning Appeals
- Central Virginia Regional Jail Board
- Planning Commission

Bill Martin

- Economic Development Authority Board
- Stanardsville Town Council
- Thomas Jefferson Planning District Commission

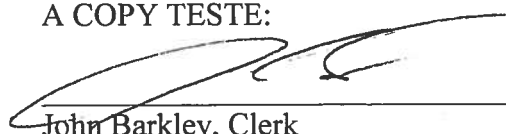
**RESOLUTION AUTHORIZING THE APPLICATION FOR
STATE AID TO PUBLIC TRANSPORTATION**

BE IT RESOLVED by the Greene County Board of Supervisors that the Transit Manager is authorized, for and on behalf of the Greene Co. Transit, Inc., hereafter referred to as, the **PUBLIC BODY**, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as, the **DEPARTMENT**, for a grant of financial assistance in the amount of \$354,574 to defray the costs borne by the **PUBLIC BODY** for public transportation purposes and to accept from the **DEPARTMENT** grants in such amounts as may be awarded, and to authorize Transit Manager to furnish to the **DEPARTMENT** such documents and other information as may be required for processing the grant request.

The Greene County Board of Supervisors certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia that the **PUBLIC BODY** will provide subsequent matching state-aid funds, which will be used as required in such Act, that the records of receipts of expenditures of funds granted the **PUBLIC BODY** may be subject to audit by the **DEPARTMENT** and by the State Auditor of Public Accounts, and that funds granted to the **PUBLIC BODY** for defraying the expenses of the **PUBLIC BODY** shall be used only for such purposes as authorized in the Code of Virginia.

Adopted in Open Meeting this 14th day of January, 2014.

A COPY TESTE:



John Barkley, Clerk
Greene County Board of Supervisors