

September 24, 2013

County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, SEPTEMBER 24, 2013 AT 6:30 P.M. IN THE COUNTY MEETING ROOM.

Present were: Jim Frydl, Chairman
 Davis Lamb, Vice Chairman
 David Cox, Member
 Clarence Peyton, Member
 John C. Barkley, County Administrator
 Ray Clarke, County Attorney
 Patti Vogt, Deputy Clerk

Absent: Eddie Deane

RE: EXECUTIVE SESSION

Upon motion by Davis Lamb and affirmative vote, the Board entered into Executive Session to discuss legal and personnel matters pursuant to Section 2.2-3711 Subsection (a, 1-7) of the Code of Virginia.

1) MATTERS PERTAINING TO THE GREENE COUNTY RESCUE SQUAD

Virginia Code References

- 2.2-3711 A.3: Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property
- 2.2-3711 A.7: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

2) PERSONNEL MATTERS – RECRUITMENT AND APPOINTMENTS

Virginia Code Reference

- 2.2-3711 A.1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

Upon motion by Davis Lamb and affirmative vote, the Board returned to Open Session.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

By affirmative vote, all members certified that only public business matters lawfully exempted from the Open Meeting requirement and only such matters as identified by the motion to enter into Executive Session were discussed.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

RE: APPOINTMENT TO JEFFERSON AREA DISABILITY SERVICES BOARD

Upon motion by David Cox and affirmative vote, the Board appointed Mrs. Sue Dwoskin to the Jefferson Area Disability Services Board.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

RE: PUBLIC MEETING

The Chairman opened the meeting with the Pledge of Allegiance followed by a moment of silence in memory of the victims of the D. C. Navy Yard tragedy on September 16.

RE: STAFF REPORT ON WATER/SEWER CONNECTION FEES

The Water and Sewer EDU Policy Study Committee is comprised of Mr. John Barkley, County Administrator; Mr. Bart Svoboda, Planning Director/Zoning Administrator; and Mr. Herb White, Consulting Engineer; with Mr. Davis Lamb serving in a leadership and advisory role. The purpose of the Committee is to review current policies and fees related to water and sewer connections and to look into options that may allow more flexibility in paying the costs of EDU's (Equivalent Dwelling Units).

Mr. Barkley gave a brief background of water/sewer connection fees and policies. Options for consideration could include incremental payment schedule, allowing payment at the issuance of certificate of occupancy and process options along with meter based connection fees.

The Committee will continue research and report back to the Board at the October 22 meeting.

RE: PAYMENT OF CONSENT ORDER FINE TO DEPARTMENT OF ENVIRONMENT (DEQ)

DEQ has fined the County \$11,250 for violations of the Virginia Waste Management Act and regulations with regards to the closed Sanitary Landfill. The Deputy County Administrator/Finance Director recommended the payment be made by transferring of money from the contingency fund to line item "monitoring of wells".

It was the consensus of the Board to pay the \$11,250 fine from the contingency fund.

RE: SERVICE AGREEMENT WITH BLUE RIDGE JUVENILE DETENTION CENTER

Mr. Barkley said he and the County Attorney have reviewed the proposed amendments which will change the way the County pays into the Juvenile Detention Commission each year. The formula is shifting from an estimate each year to a three year average of prior years to level out annual payments.

Mr. Barkley said he will ask the Commission to look at the spikes Greene County has had in recent years and consider adjustments when initially calculating the average.

Upon motion by David Cox and affirmative vote, the Board approved the resolution to amend and readopt Sections 3.7 and 4.1 of the Blue Ridge Juvenile Detention Commission Service Agreement contingent upon the County Administrator's satisfaction with regard to calculation and the abnormal spike in payments in recent years. (See Attachment "A")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

RE: GREENE COUNTY EMERGENCY COMMUNICATIONS CENTER – REPLACE EXISTING MAPPING SYSTEM

Ms. Melissa McDaniel, Emergency Services Manager, was present to request authorization to apply for grant funding through VITA to replace the existing mapping system in the ECC. She noted there are concerns and issues with current system. There is a cap on the grant award of \$150,000, which would be available July 1, 2014, and a local match will be required. The estimated cost for the project is \$164,000. Ms. McDaniel said she could include the local match in the budget for FY 14-15 or pull from various line items to cover the amount.

Upon motion by David Cox and affirmative vote, the Board authorized the submission of grant application for funds to replace the existing mapping system in the Emergency Communications Center.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

RE: MATTERS FROM THE PUBLIC

Mr. Roy Dye, Director of STAR, reported briefly on the progress of the Stanardsville Downtown Streetscape Revitalization Project. The first phase should be completed by the end of November. He will be presenting a resolution of support for consideration by the Board of Supervisors for Phase II of the streetscape project. The grant application is due to VDOT on November 1.

RE: CONSENT AGENDA

Upon motion by Clarence Peyton and affirmative vote, the Board approved the minutes of September 10, 2013 meeting as circulated.

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

Mr. Lamb questioned wording in the Memorandum of Understanding (MOU) between the Greene County Department of Social Services, Thomas Jefferson Health District and the Central VA Chapter of the American Red Cross. Ms. McDaniel felt the provisions should be written to clarify the role of the various organizations involved.

Upon motion by David Cox and affirmative vote, the Board approved the Memorandum of Understanding as presented. (See Attachment "B")

Recorded vote:	Jim Frydl	-	Yes
	Davis Lamb	-	Yes
	David Cox	-	Yes
	Eddie Deane	-	Absent
	Clarence Peyton	-	Yes

Motion carried.

RE: OTHER MATTERS FROM BOARD MEMBERS

Mr. Frydl said he learned at a recent meeting of the School Board that health insurance costs have increased by \$88,000 due to changes in participation.

Mr. Frydl also said the Wexford community will be sponsoring a 5K fundraiser event for a child in the neighborhood who needs a seizure dog and treatment.

RE: DEDICATION OF BASKETBALL COURT AT PARK

Mr. Barkley said there will be a dedication of the new basketball courts, "Guiseppe Hoops", at 10:00 a.m. on Friday, September 27.

Board of Supervisors
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RE: ADJOURN MEETING

The meeting ended at 8:30 p.m. The next scheduled meeting will be on Tuesday, October 8, 2013.



Jim Frydl, Chairman
Greene County Board of Supervisors

Revised draft 8/27/2013

**A RESOLUTION
TO AMEND AND READOPT SECTIONS 3.7 AND 4.1 OF THE SERVICE
AGREEMENT FOR
THE BLUE RIDGE JUVENILE DETENTION COMMISSION**

WHEREAS, the Counties of Albemarle, Culpeper, Fluvanna and Greene and the City of Charlottesville (the "Member Jurisdictions") have previously created the Blue Ridge Juvenile Detention Commission ("BRJDC" or the "Commission) and adopted an agreement dated July 1, 1999, and amended July 2, 2007 (the "Service Agreement") that established their respective rights and obligations regarding the juvenile detention center financed, constructed and operated by BRJDC; and

WHEREAS, the method prescribed by the Service Agreement for allocation of the operating costs of the detention center has required each Member Jurisdiction to prepay a share of those costs at the beginning of each Fiscal Year based on its usage in the preceding year, with that payment then being adjusted at the end of the Fiscal Year to reflect the percentage actually used by each member; and

WHEREAS, each year that method has caused some Member Jurisdictions to have to make supplemental year-end appropriations to cover their obligations to BRJDC; and

WHEREAS, declining numbers of juvenile offenders detained at BRJDC have caused the numbers detained from the Member Jurisdictions to fluctuate more from year to year, making budgeting more difficult and increasing the likelihood that some Member Jurisdictions will have to make such supplemental appropriations; and

WHEREAS, viewed over a longer time the relative usage of the Member Jurisdictions tends to be more stable; and

WHEREAS, the Member Jurisdictions wish to amend the Service Agreement to base the Member Jurisdictions' relative annual contribution to operating costs in future fiscal years on their respective aggregate percentages of usage during the preceding three years, without making subsequent annual year-end adjustments based on actual usage, now therefore, be it

Resolved by the Blue Ridge Juvenile Detention Commission, the Boards of Supervisors of Albemarle, Culpeper, Fluvanna and Greene Counties and the Council of the City of Charlottesville that:

1. The Service Agreement is amended by amending existing Section 3.7 and 4.1, as follows:

Section 3.7 Annual Budget On or before each December 1, the Commission shall provide to each Member Jurisdiction the Commission's Annual Budget for the next Fiscal Year, including any proposed capital projects. For each Fiscal Year in which the Detention Center will be in operation, or in which Obligations will be outstanding, such Annual Budget shall set forth the Annual Member Operating Charge, for each Member Jurisdiction, which shall be based upon that Member Jurisdiction's respective percentage of the total usage of BRJDC by all Member Jurisdictions during the preceding three Fiscal Years. The Commission agrees to set such Annual Member Charges, that are sufficient to generate revenue adequate to pay Net Expenses and to fund any required reserves attributable to the care, maintenance and subsistence of Detainees. The Commission further agrees to revise such Annual Member charges as necessary to offset any non-payment by a Member Jurisdiction or unanticipated material decrease in revenue from the Commonwealth. The Commission also agrees to set, and to revise immediately as necessary to reflect any failure of a Member Jurisdiction to pay in accordance with the provisions of Section 4.1, Annual Member Debt Service Charges for Culpeper, Fluvanna and Greene, likewise based on their respective shares of all Members' total usage of BRJDC during the three immediately preceding Fiscal Years in amounts sufficient to repay their respective shares of the debt service prepaid by Albemarle and Charlottesville on the Commission's outstanding Obligations as described in Section 4.1 (a) below.

Within ten days of any revision Annual Member Charges the Commission shall notify each Member Jurisdiction of such revision. Any such revision to the Annual Member Charges will be based on factors affecting BRJDC's revenues or expenditures, including but not limited to changes in assumed or actual occupancy levels, operating expenses, State operating or capital cost reimbursement, and any nonpayment of Annual Member Charges by any Member Jurisdiction or other jurisdiction housing Detainees at the Detention Center. The Commission shall promptly provide copies of any amendments to its Annual Budget to each Member Jurisdiction.

Section 4.1. Payments from Member Jurisdictions.

(a) The objective of this Agreement is to provide the Commission, in each Fiscal Year in which the Detention Center is in operation, with sufficient revenues to fund fully the Commission's Expenses for such year. The Member Jurisdictions have agreed that the operating cost portion of such Expenses will be shared among them in proportion to their respective three prior Fiscal Years' usage of the Detention Center, and to that end have agreed to pay the Annual Member Operating and Debt Service Charges, as described in Sections 3.7 and 4.1(c), for the detainees they commit to the Commission's custody. The Member Jurisdictions have further agreed that the debt service portion of the Commission's expenses will be allocated among the Member

Jurisdictions except Albemarle and Charlottesville by billing Culpeper, Fluvanna and Greene the Annual Member Debt Service Charge based on their respective percentages of all Members' total usage during the immediately preceding three Fiscal Years. Albemarle and Charlottesville agree, however, that their share of the debt service will be calculated by applying the payments of Culpeper, Fluvanna and Greene as credits against the debt service Albemarle and Charlottesville have prepaid as set forth in the next paragraph below, crediting 50% to Albemarle and 50% to Charlottesville. Notwithstanding the foregoing, no locality's Annual Member Debt Service Charge shall be less than five percent of total debt service, (the equivalent of usage of 5% of BRJDC's rated capacity of 40 beds.)

To facilitate issuance of the Commission's obligations at the most favorable interest rate, Albemarle and Charlottesville have further agreed to prepay 100% of each Commission debt service payment (divided equally between them) before it becomes due, and thereafter to receive credits, also applied equally, for the Annual Member Debt Service Charges received from other Member Jurisdictions, all in the manner described in Section 4.1(e) below. The net result shall be that Albemarle and Charlottesville each shall pay 50% of the debt service on the Commission's obligations not paid by the other Member Jurisdictions. This Agreement with respect to debt service allocation shall apply to all obligations issued to fund pre-opening and financing expenses, capitalized interest, required initial reserves for operations and debt service, land acquisition, design, construction and equipment of the Detention Center.

(b) Beginning July 1 2014, the Commission shall establish in its Annual Budget for the Fiscal Year, Annual Member Operating Charges for the care, maintenance, transportation and subsistence of Detainees from Member Jurisdictions equal in the aggregate to the Commission's Projected Net Expenses. shall be determined by multiplying Projected Net Expenses (excluding debt service and related payments on Obligations, but including any required deposits to a repair or replacement reserve fund related to such Obligations) for such Fiscal Year by the ratio of each Member Jurisdiction's Detainee Days to the Commission's total Member Jurisdiction Detainee Days during the preceding Three Fiscal Years). The Debt Service Component shall be determined as set forth in paragraph 4.1(a) above.

(c) The Annual Member Operating Charges shall be collected in quarterly installments in advance of each quarter of each Fiscal Year. Such amounts shall be invoiced by the Commission to each Member Jurisdiction by the first day of each quarter of each Fiscal Year and shall be payable no later than the last day of the first month of each quarter..

(d) The Annual Member Debt Sere Charges shall be collected in advance for each quarter of each Fiscal Year. Such amounts shall be invoiced by the

Commission to each Member Jurisdiction by the first day of each quarter of each Fiscal Year and shall be payable no later than the last day of the first month of each quarter. Such advance payments shall be subject to annual adjustments based upon actual usage after the end of each Fiscal Year, as described in Section 4.1(e) below.

(e) Notwithstanding the foregoing paragraph, the prepayments due from Albemarle and Charlottesville in each quarter shall be calculated to total in the aggregate 100% of one quarter of the Commission's annual debt service, allocated 50% to Albemarle and 50% to Charlottesville. The quarterly payments received by the Commission in each quarter from Culpeper, Fluvanna and Greene shall be applied equally against the next quarterly payments due from Albemarle and Charlottesville.

(f) Except for the payment of the Annual Member Operating and Debt Service Charges attributable to the Detainees whom it has actually committed to the Commission, the obligation of each Member Jurisdiction to pay Charges shall be subject to and contingent upon appropriations being made for such purposes by the governing body of such member. Those governing bodies hereby direct their respective chief executive officers to include in their annual budget and appropriation requests to the governing bodies funds sufficient to pay such Charges expected to come due during the Fiscal Year for which such budgets are applicable.

(g) The Commission shall notify all Member Jurisdictions not later than 30 days after any payment due date if a Member Jurisdiction fails to pay any charge when due, and shall pursue with diligence the collection of such past due amount. If not paid when due, the charge shall bear interest at a rate determined by the Commission until paid; however, that this provision shall not apply in instances where Applicable Law prescribes some other due date or late payment charge. The notice shall include a statement of the Commission's intention to adjust the remaining payments due during the Fiscal Year (and thereafter if such default is not cured) from all non-defaulting Members and shall state the amount of the adjusted charge. The adjustment shall be based upon a reallocation of Annual Member Charges to all non-defaulting Members. Upon payment in full of the amount in arrears by the defaulting Member Jurisdiction, the Commission shall readjust Annual Member Charges to pre-default levels and credit all non-defaulting Members in the appropriate amount for any excess payments previously made at the default adjusted rate. The Commission shall make other adjustments as may be necessary to the Annual Member Charges during the Fiscal Year to meet Expenses and to comply with any covenants entered into in connection with any Obligations.

2. These amended sections shall be effective for the Fiscal Year beginning July 1, 2014.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF GREENE
(VA), THE GREENE COUNTY DEPARTMENT OF SOCIAL SERVICES, THE
THOMAS JEFFERSON HEALTH DISTRICT, AND THE CENTRAL VIRGINIA
CHAPTER OF THE AMERICAN RED CROSS**

I. PURPOSE

The purpose of this memorandum of understanding is to provide for cooperation and coordination between the **County of Greene (VA)**, the **Greene County Department of Social Services (DSS)**, the **Thomas Jefferson Health District (TJHD)**, and the **Central Virginia Chapter of the American Red Cross (ARC)** to provide shelter and other essential human services in the event of natural or man-made disasters.

II. DEFINITIONS

- A. NATURAL DISASTER** means any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, and other natural catastrophe resulting in damage, hardship, suffering, or possible loss of life, and creates human needs that victims cannot alleviate without assistance.
- B. MAN-MADE DISASTER** refers to any condition following an industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resource shortage or other condition such as sabotage, oil spills, and other injurious environmental contamination; includes terrorist activities that may be propagated through the use of bombs, missiles, shell fire, nuclear, radiological, chemical, or biological means or other weapons or by overt military actions which threaten to cause damage to property, human suffering, hardship or loss of life, and creates human needs that victims cannot alleviate without assistance.

III. ROLES AND RESPONSIBILITIES

A. GENERAL

The Commonwealth of Virginia Emergency Operations Plan (COVEOP), which is published under Executive Order number 73 (97) and which reflects the Commonwealth of Virginia Emergency Services and Disaster Law of 1973, assigns to local governments legal responsibility for providing shelters to the public following Natural and Man-Made Disasters. However, COVEOP assigns responsibility for mass care and shelter management to the State Department of Social Services. Local governments reserve the option to use a number of resources to operate shelters. Each of the parties to this document agrees to provide the following services in preparation and planning for, and in response to, Natural and Man-Made Disasters.

B. SHELTER DESIGNATION

Shelter designation for the general public will be made prior to a known event. In the case of public facilities, this will be through a coordinated effort between the American Red Cross, the Emergency Manager, DSS, and any other persons responsible for the facilities. Primary public facilities will be local schools and educational facilities, with secondary shelters and other facilities identified and agreed to by the ARC and the Emergency Manager, and as approved by jurisdictional leaders. The ARC will designate other privately owned facilities as backup shelters to local facilities. The ARC will maintain the responsibility of conducting surveys of all shelters.

C. SHELTER MANAGEMENT

Shelter management for public facilities will be the sole responsibility of ARC trained Greene County Department of Social Services (DSS) personnel.

D. SHELTER OPENING PROCEDURES

When notified by the Emergency Communications Center or the ARC that a shelter needs to be opened, the Emergency Manager will coordinate to opening with ARC and DSS. ARC will coordinate with facility contracts to recommend a shelter that fits the situation. ARC will communicate this recommendation to the Emergency Manager, who will get jurisdictional approval and communicate this to the ARC. The Greene County Emergency Manager or ARC Disaster Services Program Manager will coordinate with: the facility officer or representative to open the facility; the Health Department and other organizations for nurses; the Sheriff's Department for security; organizations for shelter supply delivery; RACES or ARES for communication in the facility (if needed); and Social Services Directors / Senior Staff for shelter managers. The Emergency Manager or ARC will select an opening time and communicate this time to DSS, the shelter staff, and Public Information Officers (PIOs). PIOs will provide the public with shelter opening information.

E. SHELTER MANAGER TRAINING

The ARC will provide for the training of DSS shelter managers as required by ARC directives and as-needed for newly assigned DSS personnel.

F. ROLE OF THE CENTRAL VA CHAPTER OF THE ARC

The role of the Central Virginia Chapter of the American Red Cross is defined by Congressional mandate to assist government(s) in providing shelter and mass care. The Central Virginia Chapter of the American Red Cross agrees to provide the following shelter and human services during natural and man-made disasters:

1. To designate a representative to serve in the County's Emergency Operations Center (EOC) during a disaster, if requested to provide said individual.
2. To provide training courses to shelter volunteers and employees of local government. The ARC will coordinate with the Emergency Manager and the Director of Social Services to create a mutually agreed upon standard for shelter managers and shelter staff members.
3. To maintain a current list of ARC volunteer shelter staff with assigned responsibilities. Shelter staff at each shelter should include at MINIMUM, for the first 12-hour shift, the following:
 - a). Shelter Operations Manager
 - b). Four (4) Mass Care Volunteers
 - c). One (1) Nurse
 - d). One (1) Security Officer
 - e). One (1) RACES operator / representative (if needed)

All ongoing shift needs will be regularly monitored and evaluated, and every effort will be made to provide the aforementioned minimal staffing level as required by the event.

4. To put one active shelter-staffing group with a shift change and another staffing group on stand-by when the possibility for a shelter situation arises. The ARC will coordinate with the personnel listed in Section D above for the opening of shelters.
5. To keep the ARC EOC representative informed of the number of evacuees, the number of evacuees with special needs, and any special problems encountered. In turn, the EOC representative will keep the Emergency Manager updated on the shelter status. The shelter manager will coordinate information to provide a comprehensive briefing to the EOC when requested by the Emergency Manager or Incident Commander.
6. To maintain a state of readiness to open shelters when requested by the Emergency Manager. The ARC will close public shelter operations only when the Emergency Manager advises the ARC that the need to shelter has passed. The ARC may open private shelters and close them as deemed appropriate by the ARC.
7. To coordinate with the Emergency Manager or designee and the School District(s) in designating schools or other facilities that may be used as shelters.
8. To assume financial responsibility for all shelters established pursuant to this agreement and operated by the American Red Cross. Furthermore, the ARC

will reimburse the School Board for any food or school supplies that may be used during the shelter operation. Once school provisions have been depleted, the ARC will replenish food and supplies for the shelter for as long as the shelter remains open.

9. ARC disaster responsibilities are nationwide. Therefore, when the Charlottesville ARC is unable to meet the local needs of disaster victims on its own, the ARC will make a request to the Regional ARC to make the resources of the entire area available to assist in the delivery of services. In disasters with company or owner liability implications, the customary emergency services will be extended on either a mass care basis or to individuals and families if such help is not or cannot be provided immediately by the owner of the property involved.
10. To handle welfare inquiries from anxious relatives outside the disaster area while maintaining confidential records of shelter occupants and their whereabouts.
11. To provide ARC assistance regardless of the size of the catastrophe or incident. ARC assistance to disaster victims is not dependent on a Presidential or other federal or state disaster declaration.
12. To coordinate crisis counseling to disaster victims with other state or local mental health resources.
13. Notwithstanding any other agreements, the ARC agrees to defend, hold harmless, and indemnify Greene County against any legal liability in respect to bodily injury, death, and property damage arising from the negligence of the ARC including its employees and volunteers during its use of the property belonging to the County of Greene and / or the several jurisdictions located within.

G. DEPARTMENT OF SOCIAL SERVICES

According to COVEOP, DSS shares with local government the responsibility for sheltering. DSS agrees to provide the following shelter and human services during times of Natural or Man-Made Disasters:

1. To designate a representative to serve in the Greene County EOC, if requested to do so.
2. To maintain a current list of DSS personnel who are ARC shelter trained. The personnel list will designate assignments and shift changes. The shelter staffing needs will be coordinated with the ARC.

3. To maintain a state of readiness to effectively respond and deploy resources in a timely manner during disasters.
4. To assist the ARC in obtaining immediate essential supplies for disaster victims, such as clothing, diapers, medications, and other necessities, without limitation.
5. To coordinate shelter staffing needs with the ARC so that DSS personnel can be relieved of duties in order to open Social Service public assistance programs, such as emergency food stamps to disaster victims and clientele during the disaster recovery period.
6. To coordinate with the Office of Emergency Management and the Virginia Department of Social Services to ensure the services identified and enumerated in the COVEOP will be available.

H. THOMAS JEFFERSON HEALTH DISTRICT

1. To designate a representative to serve in the Greene County EOC, if requested to do so.
2. To maintain a state of readiness to effectively respond and deploy resources in a timely manner during disasters.
3. To offer ARC shelter and health workshop training to all staff, and to maintain a current list of TJHD personnel who are ARC shelter trained.
4. To provide nursing and / or other medically trained personnel for the first continuous twelve (12) hours of a shelter operation in the county.
5. To provide nursing and / or other medically trained personnel throughout the duration of the sheltering event on an on-call basis, with coordination for staffing needs carried out in conjunction with the ARC and DSS representatives and / or shelter manager(s).
6. To coordinate Medical Reserve Corps (MRC) staffing to support shelter operations.
7. To act as the lead agency in the investigation of reportable disease(s) and related communicable events thought to originate within the shelter(s) or as a result of the event requiring sheltering operations to commence.
8. To analyze and make recommendations regarding the selection of facilities utilized by the ARC as shelters, and to potentially assist the ARC in surveying

prospective shelter facilities for compliance with the Americans with Disabilities Act (ADA).

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on this _____ day of _____ in the year _____:

GREENE COUNTY, VA:

BY: _____
County Administrator / Emergency Manager

BY: _____
Sheriff, Greene County

BY: _____
Superintendent, Greene County School District

GREENE COUNTY DEPARTMENT OF SOCIAL SERVICES

BY: _____
Director

THOMAS JEFFERSON HEALTH DISTRICT

BY: _____
Health Director

CENTRAL VIRGINIA CHAPTER OF THE AMERICAN RED CROSS

BY: _____
Chair, Board of Directors

BY: _____
Disaster Services Program Manager

VIRGINIA MOUNTAIN REGION OF THE AMERICAN RED CROSS

BY: _____
Chief Executive Officer