

MINUTES: Greene County Electoral Board
Meeting March 28, 2022

The Greene County Electoral Board meeting on **March 28, 2022** was called to order by the Chair, Deborah Turck, at 10:00 a.m. at the General Registrar's office in Stanardsville Virginia.

IN ATTENDANCE:

Deborah Turck, Chair
Roberta Culbertson, Secretary
Brian O'Regan, Member

Jennifer Lewis-Fowler, Registrar, and Kevin Estep, IT specialist were also in attendance.

Agenda: review of administrative practices and procedures regarding data handling in accord with requirements of the Virginia Department of Elections.

Open Session to Closed Session

After opening the meeting, the Chair announced the need to enter a closed meeting at 10:04 a.m. in accordance with Code of Virginia FOIA statute 2.2-3711; "Closed meetings authorized for certain limited purposes," section A, paragraph 19: "Discussion of plans to protect public safety...or specific cybersecurity threats...where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program..."

The Chair stated that the purpose of the meeting was to review and update plans for compliance with administrative and security standards provided by the Virginia State Department of Elections for 2022-23, and to assess training needs with respect thereto.

The Chair moved to close the meeting and the Board agreed by voice vote at 10:04 a.m.

Closed Meeting to Open Meeting

Returning to the open meeting at 12:00 p.m., the Chair asked for a certification by individual voice vote that only the topic of the purpose of the meeting was discussed during the closed meeting. Brian O'Regan made a motion to that effect and all members certified the content of the meeting was only that defined prior to the meeting.

General Registrar Report

A Writ of Election for Stanardsville School Board was put into the official record of the Electoral Board on February 22, 2022.

The use of the Holiday Inn as the Ruckersville polling place was approved by the Board of Supervisors at its March 8, 2022 meeting.

A training session for staff and Board regarding security and function of pollbooks was held on March 23, 2022.

The State Board of Elections provided a notification of an order for a primary to be held on June 21, 2022. The notification was placed in the official record of the Electoral Board.

The Board and General Registrar addressed dates for the upcoming June 21 election and the location of possible emergency polling places due to HVAC work at two regular precincts.

Early voting for the county will begin on May 6, 2022 at the General Registrar's office annex. The two Saturday voting dates are June 11 and 18, 2022. Mail-in ballots will be mailed during the week of May 2, 2022.

Training for Officers of Election will be held by the Electoral Board in June within two weeks of the election.

The location of CAP and the Town of Stanardsville voting locations will go before the Board of Supervisors at their April 12, 2022 meeting.

Certain revisions in the annual calendar of Board meeting dates were required. Board meeting dates are now as follows:


April 5, 2:00 pm
April 21, 2:00 pm
May 24, 3:00 pm
June 7, 3:00 pm
July 5, 3:00 pm
August 8, 3:00 pm
August 30, 3:00 pm (September Board meeting)


There being no further business, the Chair adjourned the meeting at 12:30 p.m.

Respectfully submitted:


Roberta Culbertson, Secretary

Approved:


Debbie Turck, Chair


Roberta Culbertson, Secretary


Brian O'Regan, Vice-Chair