



PLANNING COMMISSION

BOARD OF ZONING APPEALS

GREENE COUNTY PLANNING DEPARTMENT
Post Office Box 358
Stanardsville, Virginia 22973

Tel: 434-985-5282
Fax: 434-985-1459

www.greenecountyva.gov
planning@gcva.us

Case # _____

Date of Application _____

Sign Permit

Temporary Sign Permit

Refacing Sign Permit

Applicant _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Fax # _____ Email _____

Owner of Record _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Fax # _____ Email _____

Owner/Applicant Must Read and Sign

I hereby certify that I own the subject property, or have the legal power to act on behalf of the owner in filing this application. I also certify that the information provided on this application and accompanying information is accurate, true, and correct to the best of my knowledge. By signing this application, I am consenting to written comments, letters, and or notifications regarding this application being provided to me or my designated contact via fax or email. This consent does not preclude such written communication from also being sent via first-class mail. I also consent to give Planning/Zoning Staff the right to enter this property to conduct inspections, if necessary.

Signature of Owner/Agent or Contract

Purchaser _____ Date _____

Print Name _____ Phone number of Signatory _____

Tax Map # _____ Acreage _____ Zoning _____

Existing Use _____

Proposed Use _____

Application Fee: \$ _____ Date Paid _____ Receipt # _____ Initials _____

Bldg. Permit Fee: \$ _____ Date Paid _____ Receipt # _____ Initials _____

Sign Permit:

- Select: (Additional permits may also be required)
 - Wall Mounted
 - Free Standing Sign with Electric
 - Refacing of Existing Sign
 - Temporary Sign
- Will the sign be illuminated? No Yes (An Electrical Permit is necessary)
- List existing signs and types of signs
- List proposed signs and types of signs
- Sketch of proposed sign including dimensions, construction material, colors, and text, etc.
- Sketch to include dimensions of store frontage for wall mounted signs
- Location of proposed sign on Plat
- State Contractor License information is included

Planning & Zoning Fee Schedule	
Application	Fee
911 Signs (per intersection)	\$500
Accessory Dwelling Unit	\$100
Address Request	\$25
Ag/Forest District: Withdrawal	\$500
Ag/Forest District: Add	\$300
Ag/Forest District: New District	\$500
Bond Inspections	\$50 per site visit
BZA: Appeal	\$500
BZA: Variance	\$500
Comp. Plan Amendment	\$1,500
Copies: Capital Improvement Plan	\$30
Copies: Comprehensive Plan	\$90
Copies: Subdivision Ordinance	\$10
Copies: Zoning Ordinance	\$30
PC: Appeal	\$500
Proffer Amendment	\$2,000
Public Hearing Deferral	\$300
Rezone	\$2000+\$100/acre
Sign Freestanding Fee (Bldg. & Electric Permit Fee)	See Building Fees
Sign Permit Review Fee (Additional Fees may apply)	\$100+\$2/Ft ²
Sign Refacing	\$50
Sign: Temporary	\$10
Site Plan	\$1,500
Site Plan: Road Plan	\$500
Site Plan : Amendments	\$500
Site Plan: Letter of Revision	\$100
Site Plan: Subsequent submission after second submission	\$500
Special Use Permit	\$500
Subdivision: Lot Line/Easement/Misc.	\$100
Subdivision: Major (>5 lots)	\$1000+\$100/Lot
Subdivision: Minor (1-5 lots)	\$500+\$50/Lot
Subdivision: Subsequent submission after second submission	\$500
Subdivision: Family Division (only)	\$100
Subdivision: Family division with other minor divisions	\$600
Telecommunication Towers (SUP)	\$1,500
Zoning Certification for Home Occupation	\$100
Zoning Certification/Determination/ Confirmation Letter	\$100
Zoning Permit/Inspection Fee	\$100
Zoning Text Amendment (Ordinance Revision)	\$500
Zoning: Tourist Lodging	\$100
Approved 7/25/2023	